

Sausalito Marin City School District
Proposed Educator Effectiveness Spending Plan

2017-2018

September 14, 2017

Total Budget: \$24,931

Areas of Focus:

1. Social/Emotional Support of Students
2. Curriculum and Instruction
3. School-Wide systems



SAUSALITO MARIN CITY SCHOOL DISTRICT

Board of Trustees: Joshua Barrow - President, Ida Green - Vice President, Debra Turner - Clerk, Thomas Newmeyer, Caroline Van Alst
Superintendent: Will McCoy

**Sausalito Marin City School District
Agenda for the Regular Meeting of the Board of Trustees
Bayside Martin Luther King Jr. Academy
200 Phillips Drive, Marin City, CA 94965**

Tuesday, August 15, 2017

5:30 p.m. Open Session – Bayside/Martin Luther King Jr. Multi-Purpose Room
5:31 p.m. Closed Session – Bayside/Martin Luther King School Conference Room
6:00 p.m. Open Session – Bayside/Martin Luther King Jr. Multi-Purpose Room

1. **OPEN SESSION – Call to Order**
2. **CLOSED SESSION – AGENDA**
 - 2.01 With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957 **Public Employment – Superintendent’s Evaluation (Goal Setting)**
3. **RECONVENE TO OPEN SESSION** - Depending upon completion of Closed Session items, the Governing Board intends to convene in open Session at 6:00 p.m. to conduct the remainder of the meeting, reserving the right to return to Closed Session at any time.
4. **PLEDGE OF ALLEGIANCE** 2 minutes
5. **AGENDA REORGANIZATION/APPROVAL**
Are there any requests from the Board to move any agenda item to a different location? 2 minutes
6. **BOARD COMMUNICATIONS** 10 minutes
7. **ORAL COMMUNICATIONS** 30 minutes

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board. The Board is asking that members of the public wishing to speak, fill out a form located on the counter/table, stating their name and address; the agenda item; and the topic to be discussed. The Governing Board is prohibited from taking any action on any item raised in this section unless the item is specifically agenzied. Members of the Governing Board may ask a question for clarification, provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting on any matter or take action directing staff to place a matter of business on a future agenda. Governing Board members may make brief announcements or briefly report on his/her own activities as they related to school business.

State open meeting laws allow members of the public to lodge public criticism of District policies, procedures, programs, or services. However, those same laws include specific provisions designed to protect the liberty and reputational interests of public employees by providing for the non-public hearing of complaints or charges against employees of the District. Under these laws, it is the employee subject to complaints or charges who is provided the right to choose whether those complaints or charges will be heard in open or closed session. It is therefore the desire of the Sausalito Marin City School District that complaints against an employee be put in writing, and that when the Board hears complaints or charges against an employee it do so in closed session unless the employee requests an open session. Consistent with the law and the opinion of the State Attorney General's Office, please submit any complaints against an employee in writing, to the administration, in accordance with the district's complaint procedure. This procedure is designed to allow the District to address complaints against employees while at the same time respecting their legitimate privacy rights and expectations.
8. **CORRESPONDENCE**
 - 8.01 District Response to Grand Jury Letter Regarding “The Budget Squeeze” 5 minutes
 - 8.02 District Response to Grand Jury Letter Regarding “Other Post Employment Benefits (OPEB)”

- 9. DISTRICT REPORTS**
- 9.01 Superintendent** 15 minutes
 - Update on Corrective Action Plan
 - Counseling Plan
- 9.02 Principal** 15 minutes
 - Staff Introductions and Reports
- 10. STANDING BOARD COMMITTEE REPORTS**
- 10.01** District Structure – Ad Hoc (Turner, Barrow) 5 minutes
- 11. DISCUSSION ITEMS** 15 minutes
- 11.01** Educator Effectiveness Plan
11.02 Governance Calendar
- 12. CONSENT AGENDA** 5 minutes
- 12.01** Payment of Warrants – Batches 49-50 (16-17) and Batches 1-4 (17-18)
12.02 Minutes of the June 20 and July 26, 2017 Board Meetings
12.03 2017-2018 Heartland Schools Solutions for Menu Planning
12.04 Quarterly Report on Williams Uniform Complaints
12.05 California Endowment Grant to Support the Summer 2017 Freedom School Program in the amount of \$20,000
- 13. ACTION ITEMS - Items Removed from the Consent Agenda: Any item removed from the Consent Agenda may be discussed and acted upon individually** 60 minutes
- 13.01** Consider Approval of the Revised 2017-2018 School Calendar
13.02 Consider Approval of the 2017-18 QSS Business and Financial Data Processing Services Contract
13.03 Consider Approval of the 2017-2018 Garden Education Coordinator Contract
13.04 Consider Approval of the 2017-2018 Agreement with Fagen Friedman & Fulfroost for Legal Services
13.05 Consider Approval of the 2017-2018 Declaration of Need for Fully Qualified Educators
13.06 Consider Approval of the 2017-2018 Revised Memorandum of Understanding with the Hannah Project for Summer School in the Amount of \$25,000
13.07 Consider Approval of the Agreement with the Flippen Group to Provide Professional Development on August 21, 2017 in the Amount of \$5,500
13.08 Consider Approval of the Revised 2017-2018 Board Meeting Calendar
13.09 Consider Approval of the 2017-2018 Memorandum of Understanding with the Boys and Girls Club
- 14. PERSONNEL ACTION ITEMS** 5 minutes
- 14.01** Personnel Action Report
14.02 Consider Approval of Hiring of LeShawn Holcomb under a Variable Term Waiver, Multiple Subject Credential, 5/6 combination class
- 15. POLICY DEVELOPMENT**
- 16. FUTURE MEETINGS**
- 16.01** The date of the next Regular Meeting of the Board of Trustees will be determined at the August 15, 2017 meeting.
- 17. FUTURE TOPICS**
- 18. ADJOURNMENT**

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
September 14, 2017**

ATTENDANCE

Board Members Present: Joshua Barrow, Ida Green, Debra Turner, Thomas Newmeyer, Caroline Van Alst

Superintendent: Will McCoy

The meeting was called to order at 5:00 p.m.

CLOSED SESSION

The Board and Superintendent convened closed session at 5:01 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 6:12 p.m.

REPORT OUT OF CLOSED SESSION

Trustee Barrow announced that the Board took action to approve a settlement agreement in case # 2017070980

Ayes: Barrow, Turner, Green

Noes: None

Abstain: Newmeyer, Van Alst

PLEDGE OF ALLEGIANCE

Trustee Newmeyer led the pledge of allegiance.

REORGANIZATION OF AGENDA

Trustee Van Alst said that concerns have been raised by the County Superintendent that she has a common law conflict of interest in decisions that affect the relationship between the district and the charter school, arising from the fact that she has children attending the charter school. She continued: Although I do not believe that a conflict exists, given the nature of the allegations and the ongoing investigation of the district by the Attorney General, I am recusing myself from several items on the agenda: Items 8.01 8.02 8.03: Correspondence; 9.01: Superintendent's Report; 12.03: Blackboard Connect Contract; 13.03: Revised 2017-2018 LCAP; 13.04: Unaudited Actuals 2016-17 District Budget; 13.05: Resolution 750 – GANN Limit.

She requested that items 8.01 to 8.03 be moved to the top of the agenda and the rest to the end of the agenda.

Trustee Newmeyer made the same comment.

M/s/c Van Alst/Newmeyer to re-order the agenda as requested

Ayes: Barrow, Green, Turner, Van Alst

Noes: None

AT 6: 17 p.m., trustees Newmeyer and Van Alst left the meeting.

CORRESPONDENCE

Referring to the correspondence from the Marin County Office of Education, Jeff Knowles of the Willow Creek Academy Board of Directors said that this Board has the ultimate responsibility for all students, including those at WCA. We should consider the option of a single school to end this divisiveness, he

BOARD COMMUNICATIONS

Trustee Green said the first day of school was very enjoyable for both parents and students.

Trustee Turner said the first day of school was a joyous and outstanding beginning.

Trustee Van Alst said that she was very impressed with the art room exhibit at Back to School Night. Teachers Michael Stern and LeShawn Holcomb's teamwork was wonderful to see. She thanked Principal Finnane for all his hard work.

Trustee Newmeyer said the energy at the Back to School Night was electric.

ORAL COMMUNICATIONS

Marilyn Mackel said that it is important to point out that the basis for the recusal of two of our trustees is not solely having children at the charter school but also the conflict that arises out of district board members acting in violation of their fiduciary duty to the Sausalito Marin City School District, the only entity for which they have governance responsibilities. Their sole responsibility to the charter school is one of oversight.

PRINCIPAL

David Finnane thanked the Board for their comments regarding the first day of school. He said: We have a complete and competent staff with high expectations of themselves as well as the students. We have some work to do to clearly underscore our expectations of our students. Current enrollment is 129.

During our ten days of professional development, we worked on cultural competency, freedom school methodology, capturing kids' hearts, trauma informed systems and training with the publishers of the books in our curriculum. We are prepared to offer academically strong and relevant curriculum to our students. We will use the expertise of the WCA math teacher to offer training to our teachers for MAP testing.

COMMUNITY SCHOOL COORDINATOR

Jennifer Puckett gave a report on her visit to Venetia Valley Community School, where the focus is on the whole child as well as the community. The school offers help with nutrition, housing, employment support as well as parent education classes.

At Bayside MLK Jr. Academy, clubs have been set up in robotics, yearbook, cooking.

PARENT LIAISON

Felicia Younger gave an overview of the Parent Center. She said that the school is laying the foundations for family engagement.

WILLOW CREEK ACADEMY

Jeff Knowles read the report on behalf of Head of School Tara Seekins. Enrollment stands at 412.

MINDFULNESS PLAN

Superintendent McCoy said that through a referral from Barbara Sapienza, we have found a coach, Chelsea True, who is willing to offer mindfulness training to our students - at no cost to the district - provided outside funding is found.

M/s/c Van Alst/Newmeyer to remove item 12.05, Approval of the 2017-2018 Agreement with the Boys and Girls Club, from the Consent Agenda

Ayes: Barrow, Green, Newmeyer, Turner, Van Alst

Noes: None

Roll Call Newmeyer/Van Alst to Approve the Following Consent Agenda items:

Payment of Warrants – Batches 5-8

Minutes of the August 15, 2017 Board Meeting

Flocabulary Subscription for 2017-2018

2017-2018 Contract with Martha Merchant, Psy.D. for the "Transforming Trauma Workshop"

2017-2018 Educator Effectiveness Plan

Ayes: Barrow, Green, Newmeyer, Turner, Van Alst

Noes: None

2017-2018 Agreement with the Boys and Girls Club

Amy Prescott said that the Boys and Girls Club has notified the district that it will be able to access \$20K in grants to supplement its budget.

M/s/c Newmeyer/Turner to approve the 2017-2018 Agreement with the Boys and Girls Club

Ayes: Barrow, Green, Newmeyer, Turner, Van Alst

Noes: None

Revised 2017-2018 Board Meeting Calendar

M/s/c Van Alst/Turner to approve the revised 2017-2018 Board Meeting Calendar with the exception of the May meeting which will be determined at a later date

Ayes: Barrow, Green, Newmeyer, Turner, Van Alst

Noes: None

2017-2018 Governance Calendar

M/s/c /Turner/Newmeyer to approve the 2017-2018 Governance Calendar

Ayes: Barrow, Green, Newmeyer, Turner, Van Alst

Noes: None

Approval of Hiring of LeShawn Holcomb under a Variable Term Waiver, Multiple Subject Credential, 7/8 Grades, ELA and Social Science

M/s/c Van Alst/Turner to approve the Hiring of LeShawn Holcomb under a Variable Term Waiver, Multiple Subject Credential, 7/8 Grades, ELA and Social Science

Ayes: Barrow, Green, Newmeyer, Turner, Van Alst

Noes: None

At 7:59 p.m. trustees Newmeyer and Van Alst left the meeting.

Update on Corrective Actions Matrix

Superintendent McCoy discussed several actions that have been completed or are still in progress.

2017-2018 Blackboard Connect Contract

M/s/c /Turner/Green to approve the 2017-2018 Blackboard Connect Contract

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

Revised 2017-2018 Local Control Accountability Plan

Superintendent McCoy explained that this revision contains a few technical corrections which were pointed out by the Marin County Office of Education.

M/s/c Turner/Green to approve the Revised 2017-2018 Local Control Accountability Plan

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

2016-2017 District Budget Unaudited Actuals

Interim Chief Business Official Amy Prescott gave a report on the 2016-2017 unaudited actuals.

M/s/c Turner/Green to approve the 2016-2017 District Budget Unaudited Actuals

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

Resolution 750 – 2017-2018 “GANN” Limit

Roll Call Green/Turner to Approve Resolution 750 – 2017-2018 “GANN” Limit

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

ADJOURNMENT

M/s/c Green/Turner/Green to Adjourn at 9:17 p.m.

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

Debra Cramer 10/16/17

Signature/Date

Clerk

Title