

**SAUSALITO MARIN CITY SCHOOL DISTRICT  
BOARD MEETING MINUTES  
May 2, 2016**

**ATTENDANCE**

Board Members Present: Caroline Van Alst, William Ziegler, Thomas Newmeyer, Joshua Barrow,  
Ida Times

Superintendent: Bob Ferguson

The meeting was called to order at 4:30 p.m.

**CLOSED SESSION**

The Board and Superintendent convened closed session at 4:31 p.m.

**RECONVENE TO OPEN SESSION**

Open session reconvened at 7:51 p.m.

**REPORT OUT OF CLOSED SESSION**

Trustee Van Alst announced that no action was taken in closed session.

**PLEDGE OF ALLEGIANCE**

Trustee Barrow led the Pledge of Allegiance.

**AGENDA ORDER**

The agenda order was approved.

**ORAL COMMUNICATIONS**

Ellen Franz handed out flyers regarding the Bayside MLK Jr. Academy student art exhibit at the O'Hanlon Center in Mill Valley. On May 21, the Center will have a silent auction to benefit the art program at the school. She invited everyone to attend and support arts instruction at Bayside MLK Jr. Academy.

**Appointment of Bayside Martin Luther King Jr. Academy Principal**

Superintendent Bob Ferguson said that there were 40 initial applicants for the principal position. This number was narrowed down to 15 and later to four. Fourteen staff and community members interviewed these four candidates. Two were invited back for a second interview and the board decided to offer the job to Dr. Chappelle Griffin, who is currently an administrator in Lancaster in southern California. Mr. Ferguson said that he is professional, articulate and excited to come to this district. We will have a reception for him next Wednesday May 11. He will be here for two days to meet everyone. He will see the school in operation and we hope that students will also have an opportunity to interact with him. His contract is before the board for its approval tonight.

Trustee Van Alst said that the contract is available for review. It is being amended to show that in the event that the agreement is extended beyond the two-year term, the Principal will be entitled to at least an additional \$3,000 salary increase, above the Administrative Certificated Salary Schedule.

**Newmeyer/Times/ 4 Ayes, 1 abstain, 0 Nos to approve the contract for Dr. Chappelle Griffin**

**Selection of Superintendent Search Firm**

Mr. Bill Huyett of McPherson & Jacobson gave a presentation to the board. He said that McPherson & Jacobson is a national search firm, with a long list of clients in California. Over 85% of the firm’s recruits remain in their position for five years or more. The firm believes in transparency and involving the local community in the selection process. The process is broken into five phases:

1. Determine the district’s criteria and timeline.
2. Interview as many stakeholders as possible and hold a meeting to survey everyone on their view of the district’s strengths and weaknesses. The results of the survey are then shared with the board and the candidates.
3. Vet candidates based on district criteria.
4. Interview candidates. The format may be open or closed, and the process includes interviews conducted by district stakeholders.
5. The final step is the board’s selection of a superintendent.

Mr. Huyett said that the cost of the search is \$11K plus expenses, which can run to \$2-3K. Trustee Times asked about the stakeholders that other districts include in their selection process. Mr. Huyett said that the list is often made up of teachers, administrators, union leadership, classified personnel, parents, city government officials and nonprofit organizations in the area. Trustee Ziegler asked if the board will be given status reports throughout the process. Mr. Huyett said that there will be three meetings with the board for updates throughout the process.

**Ziegler/Newmeyer/All to approve the selection of McPherson & Jacobson as the superintendent search firm**

**Establishment of Parent Council for 2015-2016 School Year**

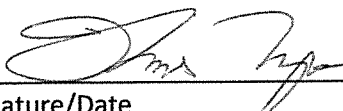
Trustee Van Alst said that this is part of LCAP process. Terena Mares, Deputy Superintendent for Business Services at the Marin County Office of Education, pointed out that the Council should be established for the 2016-2017 year. This is part of the district’s due diligence work on the subject of stakeholder engagement, she told the board.

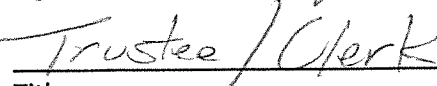
**Times/Barrow/All to establish a Parent Council for the 2016-2017 school year**

In closing, Superintendent Ferguson said that he is looking to designate the Measures of Academic Progress (MAP) testing program that Willow Creek Academy is currently using for the entire district.

**ADJOURNMENT**

**Ziegler/ Newmeyer/All to adjourn the meeting at 8:55 p.m.**

 5/31/16  
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 Signature/Date

  
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 Title