

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
September 27, 2012**

ATTENDANCE

Board Members Present: Thomas Newmeyer, William Ziegler and Shirley Thornton, Ed. D.
Superintendent: Valerie Pitts, Ed. D.
Board Member Absent: Karen Benjamin

President Thomas Newmeyer called the meeting to order at 6:00 p.m.

M/s/c Ziegler/Thornton/all to move Item # 21 from the Amendment to Agenda to the Consent Agenda, hear other agenda items around the category SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS which was noticed to begin at 7:15 p.m., and approve the remaining agenda order

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO CLOSED SESSION

There was no public comment.

CLOSED SESSION

The Board and Superintendent convened closed session at 6:01 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 6:30 p.m.

Report Out from Closed Session

President Newmeyer announced that there was no reportable action taken in closed session.

Pledge of Allegiance

Trustee Thornton led the Pledge of Allegiance.

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO OPEN SESSION

There was no public comment.

REPORTS

Trustee Reports

- Trustee Thornton reported on the well-attended Bayside Back to School Night; she complemented staff for a good and informative family event.
- Trustee Ziegler reported that the Finance Committee has been working on facilities issues and will most likely make a report at the October board meeting.
- President Newmeyer reported that Willow Creek Academy parents and supporters were conducting a phone-a-thon this evening in an effort to raise funds.

Superintendent's Report

Superintendent Valerie Pitts announced that Martin Luther King Jr. Academy would host a "Boys to Men" speakers' series beginning Friday, September 28, 2012 from 1:20 to 2:20. The first topic will be "Imagine Career". These events are sponsored by Phoenix Project of Marin in Partnership with the Marin City Community Services District and First Missionary Baptist Church.

School Site Administrator Reports

- Daniel Norbutas, Chief Academic Officer and Martin Luther King, Jr. Academy Principal, reported on the use of Restorative Justice practices and staff professional development plans.
- Jonnette Newton, Bayside Elementary Principal, reported that at the close of the first month of classes, there is a positive climate at the school and that they too are focused on Restorative Justice practices. Teachers are also working at International Baccalaureate on a daily basis. Ms. Newton shared a letter from one of her students who would very much like to learn to play a musical instrument at school. Two Bayside students transferred to Willow Creek Academy this past week.
- Willow Creek Academy – No report.

Trustee Thornton expressed concern about student transfers and suggested there be a policy established that lessens the impact of transfers between Bayside and Willow Creek Academy. Superintendent Pitts will look into it. Trustee Thornton also requested monthly updates to the board on where new/exiting students come from/go to, suspensions, and children at risk academically.

SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS 7:15 PM

Public Hearing on Sufficiency of Textbooks and Instructional Materials 2012/2013 School Year

In order to comply with Education Code (EC 60119), a public hearing was held to take public input as to whether each pupil in the District has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the contents and cycles of the curriculum frameworks adopted by the State Board. President Newmeyer opened the Public Hearing at 7:15. There being no public comment, the regular meeting was allowed to resume.

Action on Sufficiency of Textbooks and Instructional Materials for the 2012/2013 School Year

M/s/c – Roll Call Thornton/Ziegler/ Ayes 3 Noes 0 Absent 1 to approve Resolution #672, Sufficiency of Textbooks and Instructional Materials.

ATTRACT, RETAIN AND INSPIRE HIGHLY QUALIFIED STAFF

Professional Development Report

Daniel Norbutas shared that teachers are currently focused on culture, building relationships and developing International Baccalaureate practices. A meeting is scheduled next week to discuss next steps for IB.

FACILITIES

Facilities Needs

Superintendent Pitts concurred with Trustee Ziegler that works in process should be ready for presentation at the October meeting.

PROVIDE SAFE, HEALTHY, POSITIVE LEARNING ENVIRONMENTS

The board conducted a first reading of two anti-bullying policies:

- A. Board Policy 5131 Conduct
- B. Board Policy/Administrative Regulation 5145.7 Sexual Harassment

The policies will be agendized for a second reading and board action at the October board meeting.

MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS

Business Update

Business Manager, Paula Rigney, discussed multi-year budget projections under different scenarios; for instance depending on election outcomes, and the return of the weighted student formula. These projections are posted on the district website.

GOVERNANCE/PLANNING

Board Vacancy

Superintendent Pitts distributed a Timeline, revised September 26, 2012, to guide the board through the appointment process within the required 60 day period of time. The board vacancy has been publicized and application packets are available on the district website or at the district office. The timeline anticipates interviews/appointment at the October 11 board meeting.

Trustee Thornton suggested an information session for prospective board candidates. Superintendent Pitts concurred.

Declaration to Exception to Class Size Maximum

M/s/c Thornton/Ziegler/all to make the following declaration: "The Sausalito Marin City School District Board of Trustees declares that all possible alternatives to class size averaging have been exhausted and the district is unable to achieve the 20:1 in a way that is educationally acceptable."

CONSENT AGENDA

M/s/c Roll Call Ziegler/Thornton/ Ayes 3 Noes 0 Absent 1 to approve the consent agenda as follows:

- Minutes of the regular meeting of August 23, 2012
- Minutes of the special meeting of September 13, 2012
- Payments of Warrants
- Personnel Action Report
- Certification of the 2012/2013 Operations Application, K-3 Class Size Reduction Program (CSR).

- Field Trip to Jellystone Park Cobb Mountain

The October 25, 2012 board meeting was rescheduled to Thursday, October 11.

ADJOURNMENT

Thornton/Ziegler/all to adjourn at 7:40 p.m.

Karen Benjamin 10/11/12
Signature/Date

School Board Clerk
Title

FUTURE BOARD AGENDA ITEMS

- Staff Development Report
- STAR Assessment/CST/Multiple Measures Report
- Annual Arts Grant Report
- Instructional Materials Resolution
- Sunshine Negotiations
- Honoring Tenured Teachers
- Business Update

SAVE THE DATES

Future District Meeting Dates

All meetings are held at the District Office, 200 Phillips Drive, Marin City at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to additional special meetings on facilities issues, special meetings, community forum, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- September 13*
- September 27
- October 11*
- October 25
- November 15 Third Thursday; one November meeting due to Holidays
- December 6* First Thursday due to Holidays
- December 13 Second Thursday due to Holidays

Future Charter School Board Meeting Dates

Meetings are open to the public and generally held on the school campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 p.m.

Upcoming Dates and Important Events

Please visit the District website www.smcsd.org