

SAUSALITO MARIN CITY SCHOOL DISTRICT
SAUSALITO, CALIFORNIA

BOARD OF TRUSTEES
REGULAR MEETING
MINUTES

June 26, 2008

CLOSED SESSION: 4:35 PM
Meeting Recessed for Special Meeting: 5:00 PM – 6:49 PM
REGULAR SESSION: 6:50 PM

MEMBERS PRESENT:

Whitney Hoyt, President
Tom Clark, arrived at 4:51pm
Elizabeth Todd-Gallardo, arrived at 4:46pm
Shirley Thornton
Mark Trotter

Debra A. Bradley, Superintendent and Secretary to the Board

Others Present: Margaret Merchat, Carol Cooper, Cherisse Baatin, Judy Long, Harold Oden, Margaret Bonardi and Kathy Blazei and Patty Swisshelm taking notes.

President, Whitney Hoyt, called the meeting of the Sausalito Marin City School District Board of Trustees to order at 4:35 p.m. **Call to Order**

CLOSED SESSION

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The Board and Superintendent went immediately into closed session. Closed session ended at 4:55 pm.

The regular meeting was recessed between the Closed Session and the Regular Session for a special meeting of the Board.

REGULAR SESSION

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President, Whitney Hoyt, convened Regular Session at 6:50pm

Superintendent Bradley reported out from closed session that the Board's vote had been unanimous to extend the contract of the District Principal and unanimous in approving the increase of health care coverage for a management employee. **Report Out**

M/s/c Thornton/Trotter/all to approve agenda order

Agenda Order

Pledge of Allegiance

Pledge of Allegiance

None

Public Comment

THURSDAY, June 26, 2008 - Minutes

EDUCATION

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M/s/c Clark/Trotter/all to approve the Sausalito Marin City School District Local Education Agency (LEA) Plan for the 2008/2009 school year as required by No Child Left Behind.

District Local Education Agency (LEA) Plan

Megan Bolduc, Summer School Principal, reported as follows:

Summer School

- Student enrollment – 38
- Breakfast 7:45 am, snack 10:00 am, dismissal 12:30 pm
- Instructors are using year end assessments and are focusing on language arts and math
- Rehearsals in process for presentation of a kids' version of midsummer night's dream
- Puppet show pending
- Instruction in journal writing, science experiments and nutrition
- Enrichment including a magic show and story hour at the library
- Discussions of self esteem
- Ceramics class
- Shark Mobile visit.

Ms. Baatin added that kindergarten through grade three students qualify for early intervention; those considered for retention are being retained.

Ms. Bolduc was thanked for accepting the Summer School Principal position.

Steve Barbee, Program Coordinator, reported as follows:

Twilight After School Program Report

- Year two successful
- Program has a strong foundation in math and reading
- Program received glowing results from independent after school program site visit
- Independent survey now in process for year two
- Providers are interested in year three, another indicator of a strong program
- Eleven bicycles were donated by the Amgen Bicycle Tour of California, allowing the formation of a bike club.

Mr. Barbee announced his plans to resign and coach football at Marin Catholic in the fall. He was thanked for a great job with the after school program.

WILLOW CREEK ACADEMY

Superintendent Bradley reviewed with the Board that there would be new information from WCA in the morning following the meeting of their executive group.

WCA Budget for 2008/2009

M/s/c Thornton/Todd Gallardo/all to allow staff to accept a balanced, Willow Creek Academy Budget for 2008/2009

**DISTRICT 2008/2009
BUDGET**

The District has developed a District budget for the 2008/2009 school year based on goals and objectives as set forth by the Board. Further recommendations are reflected based on input from certificated and support staff. Additionally, a public hearing must be held to take public input. President Hoyt opened the public hearing at 7:15 pm.

Public Hearing

Business Manager, Margie Bonardi reviewed the proposed budget, informing the Board that it would have to be revised to conform with tonight's District commitment to WCA for the Supplemental Grant.

With no public comment, the public hearing was closed at 7:25 pm.

Trustee Todd Gallardo asked for information regarding how change orders are influencing the bond and modernization funds. Staff will follow up with this request.

Budget Adoption

Trustee Trotter commended staff for a good budget!

M/s/c Trotter/Thornton/all to adopt the District budget for the 2008/2009 school year, as revised.

FACILITIES

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M/s/c Trotter/Thornton/all to approve the Three Year Deferred Maintenance Schedule. as presented by Harold Oden

Three Year Deferred
Maintenance Schedule

The Board considered the lowest bidder for the Willow Creek Portable Drainage Project. President Hoyt asked whether the lowest bid included alternates. Harold Oden answered that the bids are base bids. The Board will consider alternates separately.

WCA Portable
Drainage Project
Contractor

M/s/c Clark/Todd Gallardo to accept the bid from Wildcat with alternate bids.

Discussion

Judy Long reported that Wildcat pays prevailing wage and has worked with the District before. She had reviewed their bids. Two alternates are proposed as well.

There was discussion concerning the future necessity of a second portable for the charter school. President Hoyt questioned whether the District should spend \$25,000 'in case' there is a second portable. Mr. Clark clarified that the base bid is only for drainage and minimal grading around the existing portable upgrade. There was discussion of which fund to expense the project from- Fund 17 was suggested.

Judy Long advised that the proposal from Turner Construction Management in the amount of \$11,582 for construction management of the WCA Portable Drainage Project was proposed before the bids came in. However, their costs would remain the same.

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M/s/c Clark/Todd Gallardo/all to accept the Wildcat base bid plus Alternate 1

Todd Gallardo/Thornton/all to approve Turner Construction Management for construction management services at \$11,582 for the Willow Creek Portable Drainage Project.

Harold Oden presented a proposal for painting four 'treehouse' classrooms at Bayside Elementary. Following discussion as to the high cost of the quote, the Board recommended that Mr. Oden obtain more proposals.

Painting Four
'Treehouse'
Classrooms

BOND

Patty Swisshelm reported on the Facilities Committee Meeting of June 20, 2008 and their recommendations.

BOND

Facilities Committee
Meeting of June 20,
2008 Report and
Recommendations

Thornton/Todd Gallardo/all to approve all recommendations provided by the Facilities Committee as follows:

- Kpod Project Change Order Request – tabled, defer the change order request until the Liquidated Damage amounts are resolved.
- VBN additional service request of \$14,000 – VBN withdrew the request
- Kpod liquidated damages of \$54,000 – tabled, defer the LD request until IOR hours clarified
- MLK MS VBN kitchen, storage add service request of \$28,750 approved
- MLK MS alternative option of the stage lift and stage storage double doors
- MLK MS interior colors – subcommittee approved interior color scheme to be presented at the July 17th Board meeting.
- MLK MS change order #1 for a single shower/eyewash combination unit – subcommittee approved the estimated value of \$980.
- MLK MS additional classroom data and electrical connections – subcommittee approved the VBN additional service proposal for \$6,400
- Mobile Modular rent purchase option – subcommittee rejected purchase off rent option
- Bayside Multi Purpose Room, AXIS update – subcommittee approved to authorize AXIS additional service request work authorization #2 lighting scheme not to exceed \$8,800.

Discussion to place the acoustical noise transfer mitigation as an alternate bid in the Bayside Multi Purpose Room bid package.

CONSENT AGENDA

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Todd Gallardo/Trotter Roll Call 5 Ayes 0 Noes to table the Consolidated Application Part 1 and approve or accept the following:

- Minutes of the regular meeting of June 12, 2008

- Minutes of the special meeting of the Facilities Sub Committee on June 20, 2008
- Payment of warrants under:
 - Batch 67 Fund 01 in the amount of \$8,271.96
 - Batch 67 Fund 13 in the amount of \$3,339.56
 - Batch 67 Fund 21 BOND in the amount of \$3,253.78
 - Batch 68 Fund 01 in the amount of \$25,157.81
 - Batch 68 Fund 21 BOND in the amount of \$159,382.35
 - Batch 69 Fund 01 in the amount of \$3,001.44
 - Batch 69 Fund 21 BOND in the amount of \$1,600.00
 - Batch 70 Fund 01 in the amount of \$1125.00
 - Batch 71 Fund 01 in the amount of \$26,814.69
 - Batch 71 Fund 13 in the amount of \$2,835.26
 - Batch 71 Fund 21 BOND in the amount of \$1,784.24
 - Batch 72 Fund 01 in the amount of \$38,273.38
 - Batch 72 Fund 21 BOND in the amount of \$2,065.49
 - Batch 73 Fund 01 in the amount of \$68,871.90
 - Batch 73 Fund 13 in the amount of \$3,528.53
 - Batch 73 Fund 21 BOND in the amount of \$265.00
- Quarterly Report: Williams Act

ADMINISTRATIVE AND EXTERNAL

M/s/c Thornton/Todd Gallardo-Roll Call 5 Ayes 0 Noes to approve Resolution #590, Reduction/Elimination of Classified Employee Services (Paraprofessional .38 F.T.E. – Layoff and Paraprofessional F.T.E. - Layoff)

President Hoyt noted that the District Principal's contract extension had been handled earlier in the meeting but expressed her appreciation for the continuation of Cherisse Baatin in the position.

M/s/c Trotter/Todd Gallardo Roll Call 5 Ayes 0 Noes to approve the Authorization to Sign on Behalf of the Governing Board – Superintendent, Resolution #584

M/s/c Trotter/Todd Gallardo Roll Call 5 Ayes 0 Noes to approve the Authorization to Sign on Behalf of the Governing Board – Business Manager, Resolution #585

M/s/c Trotter/Todd Gallardo Roll Call 5 Ayes 0 Noes to approve the Authorization to Sign on Behalf of the Governing Board – Assistant to the Business Manager, Resolution #586

M/s/c Trotter/Todd Gallardo Roll Call 5 Ayes 0 Noes to approve the Authorization to Sign on Behalf of the Governing Board – Assistant to the Superintendent, Resolution #587

M/s/c Trotter/Todd Gallardo Roll Call 5 Ayes 0 Noes to approve the Authorization of Budget Transfers to Permit Payment of Obligations at Close of Year, Resolution #588

ADMINISTRATIVE AND EXTERNAL

Resolution #590
Reduction/Elimination of Classified Employee Services

District Principal's Contract

Authorization to Sign – Superintendent,
Resolution #584

Authorization to Sign – Business Manager,
Resolution #585

Authorization to Sign – Assistant to the Business Manager, **Resolution #586**

Authorization to Sign – Assistant to the Superintendent,
Resolution #587

Authorization of Budget Transfers to Permit Payment of Obligations at Close of Year,
Resolution #588

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President Hoyt announced that she has accepted the position of Assistant Principal at the San Rafael High School.

President's Report

Board Reports

Trustee Thornton reported that the Marin Teachers Network (MTN) had received eight months' funding.

Trustee Clark reported that he had been attending meetings of the Marin County Education Coalition and had submitted an article to the Marin Scope on education.

Superintendent's Report

Superintendent Bradley thanked the Board for a good year.

M/s/c Thornton/Todd Gallardo/all to adjourn at 7:40 pm

ADJOURNMENT

Clerk [Signature] Date 7/17/08

Secretary _____

FUTURE BOARD MEETING DATES

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All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- July 17 One meeting due to summer break
- August 14*
- August 28
- September 11*
- September 25
- October 9*
- October 23
- November 13 One meeting in November due to holidays
- December 11 One meeting in December due to holidays

ADDITIONAL SPECIAL MEETINGS ON BOND AND FACILITIES ISSUES

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To Be Determined

UPCOMING EVENTS/IMPORTANT DATES

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- June 16-July 17 Summer School at MLK, 7:45 -12:30
- Aug 22 Teacher Work Day
- Aug 21, 25, 26 Staff Development Days
- Aug 27 First Day of School
- Sept 1 Labor Day
- Sept 23 Back to School Night – Bayside
- Sept 24 Back to School Night - MLK

FUTURE CHARTER SCHOOL BOARD MEETING DATES

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All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

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August 20, 2008
September 17, 2008
October 15, 2008
November 19, 2008
December 17, 2008
January 21, 2009
February 11, 2009 2nd Wednesday due to holiday
March 18, 2009
April 8, 2009 2nd Wednesday due to holiday
May 20, 2009
June 17, 2009

