SAUSALITO MARIN CITY SCHOOL DISTRICT BOARD MEETING MINUTES June 23, 2015

ATTENDANCE

Board Members Present:

Caroline Van Alst, William Ziegler, Thomas Newmeyer, Ida Times

Absent

Joshua Barrow

Superintendent:

Steve Van Zant

The meeting was called to order at 5:00 p.m.

CLOSED SESSION

The Board and Superintendent convened closed session at 5:01 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 6:05 p.m.

REPORT OUT OF CLOSED SESSION

Trustee Van Alst announced that no action was taken in closed session.

PLEDGE OF ALLEGIANCE

Trustee Newmeyer led the Pledge of Allegiance.

AGENDA ORDER

Trustee Van Alst asked that items 8.01, Personnel Action Report, and 9.08, Payment of Warrants, be pulled from the agenda. The remainder of the agenda order was approved.

Ziegler/Newmeyer/All to approve the modified agenda order.

BOARD COMMUNICATIONS

Trustee Newmeyer said the graduation at MLK was very well organized and a great program.

Trustee Times reported that the Marin City community got together on Sunday at the Cornerstone Church to reflect on the tragedy that occurred in Charleston, South Carolina, when nine people at the Emanuel African Methodist Episcopal Church were killed by a gunman.

She also reported that the ad hoc Education Committee met to talk about academic planning for middle school students. We heard great ideas about incorporating arts, science and technology in the curriculum and getting the kids more involved and getting buy- in from the extended community, she said. There will be another meeting in August.

Trustee Van Alst said that the Finance Committee met on the budget which is being presented tonight. The committee is also making a request that the Facilities Committee set up a schedule of deferred maintenance items.

CONSCIOUS KITCHEN REPORT

Judy Shils introduced the new chef, Shaun Dayton. She said that Conscious Kitchen will set up a new cafeteria program at Willow Creek Academy for the coming school year. WCA will be our second site; the extension of this program to another site shows that a non- GMO, sustainable and within-budget cafeteria program is feasible, she told the Board.

Going forward, we will act as consultants and help make the program successful at Willow Creek Academy. We will put together a manual so that all tasks, such as inventory tracking and menu planning, are laid out and can be replicated.

Justin Everett, the executive chef at the Cavallo Point restaurant in Sausalito, said it is great to be involved with Conscious Kitchen, especially the Ambassador Program, where we talk to students about food and have them cook with our team. This has been a wonderful experience for the kids and me, he said. We love to get students excited about good food.

Chef Dayton said that he plans to increase the number of students who eat breakfast to 75 a day, double the present number. If kids are here for breakfast, they are not tardy, he explained. We plan to organize competitions and give out rewards like cookies at lunch and ice cream parties to encourage more participation, he concluded.

MAINTENANCE REPORT

Alan Rothkop, the director of maintenance and operations, said that he is working on a deferred maintenance schedule for the next meeting. We might have to replace five gas furnaces at Willow Creek Academy, he said. The cleaning of all facilities, including Bayside Martin Luther King Jr. Academy, Willow Creek Academy and the District Office, will take place throughout the summer, he told the board.

Trustee Van Alst said the Willow Creek Academy bathrooms need deep cleaning. Mr. Rothkop said that it is possible to acid wash them, but eventually they must be replaced.

SUPERINTENDENT'S REPORT

Superintendent Van Zant said that Alan Rothkop has been working hard on maintenance issues. He congratulated Principal Jonnette Newton for a good end of the year. The Step-Up ceremony went very well; overall, I am pleased with our accomplishments this year, he told the board.

Trustee Times said that Principal Newton should be commended for her work with the graduating students, who were determined to cross the stage and do it well.

WCA REPORT

Head of School Royce Conner said the graduation ceremony at the Marin City Recreation Center was a great success, as was the Step-Up program at the school, which took place at the school.

CONSENT AGENDA

Roll Call Ziegler /Newmeyer/4 Ayes, 0 Nos, 1 Absent to approve the following consent agenda item: Minutes of the May 26, 2015 Board Meeting and the June 18, 2015 Finance Committee Meeting

Revised 2014-2015 School Calendar

Superintendent Van Zant said that the district was closed for one day in anticipation of a severe storm. Therefore, the calendar must be revised to reflect the actual number of instructional days.

Newmeyer/Times/All to approve the adjusted school calendar

Personnel Action Report

Ziegler/Newmeyer/ All to approve the Personnel Action Report, with the exception which was noted in Closed Session.

Superintendent's Contract

Superintendent Van Zant said that his contract is being renewed and changed to reflect a .4 vs a .6 FTE. The savings to the district will be closer to \$60K, he said.

Ziegler/Newmeyer/All to approve the Superintendent's Contract

FINANCIAL & BUSINESS

2015-2016 Local Control Accountability Plan (LCAP) Adoption

Superintendent Van Zant said that following the public hearing on the LCAP Plan during the last board meeting, we can go forward with its adoption.

Newmeyer/Ziegler/All to approve the 2015-2016 Local Control Accountability Plan

2015-2016 Budget Adoption

Chief Business Official Paula Rigney gave a PowerPoint presentation on the budget. Our deficit currently stands at \$143K, she told the board. In an effort to control expenditures, we have begun the process of scaling back staff, laying off a total of .9 FTE in our custodial staffing. Looking ahead, our challenges will be shrinking revenues, increasing special education costs as well as deferred maintenance expenses.

Ziegler/Newmeyer/All to approve the 2015-2016 Budget

2015-2016 Willow Creek Academy Budget Acceptance

Head of school Royce Conner said that the deficit for this year is due to spending on proposition 39 (California Clean Energy Jobs Act) items. He added that enrollment projections in the budget were higher than they should have been and will be adjusted during the first interim.

Newmeyer/Ziegler/All to accept the WCA budget

Resolution 716 - 2015-2016 Education Protection Account (EPA) Expenditure Plan

Superintendent Van Zant explained that this is a yearly resolution to show that the district's budget is spent appropriately and for the purpose of educating our students.

Roll Call Ziegler / Newmeyer/4 Ayes, 0 Nos, 1 Absent to approve Resolution 716 - 2015-2016 Education Protection Account (EPA) Expenditure Plan

Resolution 717 - Authorization to Sign

Superintendent Van Zant said that this resolution allows district staff to sign certain forms on behalf of the board. Trustee Van Alst said that she was concerned that there was not enough explanation for the line "Other" on the form

Ziegler/Times/All to approve Resolution 717 - Authorization to Sign with the proviso that the line "Other" be fully explained.

Resolution 718 - Authorization of Tax Anticipation (TAN)

Chief Business Official Paula Rigney said this resolution will allow a temporary negative cash flow while we wait for receipt of property taxes from the City of Sausalito.

Roll Call Ziegler /Newmeyer/4Ayes, 0 Nos, 1 Absent to approve Resolution 718 - Authorization of Tax Anticipation (TAN) with the stipulation that a typographical error on page 285 be corrected.

Common Core Expenditure Plan for 2013-2014 to 2014-2015

Superintendent Van Zant said that the district will spend the State's one-time allocation of \$24,517 to strengthen the Common Core.

Newmeyer/Ziegler/All to approve Common Core Expenditure Plan for 2013-2014 to 2014-2015

Payment of Warrants - Batches 45-47

Trustee Van Alst said that the new spreadsheets before the board give a detailed analysis of the payment of warrants and will help board members in their efforts to better oversee district expenditures. Trustee Barrow had elected to review the first spreadsheets; he will do so when he returns for the next meeting.

Newmeyer/Times/All to approve Payment of Warrants - Batches 45-47

ADJOURNMENT

Ziegler/Times/All to adjourn the meeting at 7:50 p.m.

Signature/Date

Title