

SAUSALITO MARIN CITY SCHOOL DISTRICT  
SAUSALITO, CALIFORNIA

BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES

May 22, 2008

REGULAR SESSION: 7:00 PM

**MEMBERS PRESENT:**  
Whitney Hoyt, President  
Tom Clark  
Elizabeth Todd-Gallardo  
Shirley Thornton  
Mark Trotter

**MEMBERS ABSENT:**  
Mark Trotter

**Debra A. Bradley, Superintendent and Secretary to the Board**

**Others Present:** Natasha Griffin, Ellen Franz, Dave Barni, students-Marbella Beltran and Early Cobb III, Lisa Boyd Goodrich, Dodie Goldberg, Susan Fox, Patricia Schandler, Harold Oden, Cherisse Baatin, Debra Moore, DeGeorge Hines, Megan Bolduc, Cory Creath, Tim Craig, Bob Alten, Judy Long, Margaret Bonardi and Kathy Blazei and Patty Swisshelm taking notes.

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President, Whitney Hoyt, called the meeting of the Sausalito Marin City School District Board of Trustees to order at 7:00 p.m. Call to Order

Trustee Clark led the Pledge of Allegiance. Pledge of Allegiance

**M/s/c Thornton/Todd Gallardo/all** to approve agenda order Agenda Order

Lisa Boyd Goodrich, WCA parent, addressed the Board on her interest in district-wide school safety training. She expressed her concern that parents should be alerted of potential safety issues. Public Comment

Dodie Goldberg, WCA parent, addressed the Board with a request for policy discussion on student safety.

Susan Fox, WCA parent, addressed the Board with a request to update safety plans for reporting to all sites, particularly the provision of staff alerts.

Superintendent Bradley, Principal Baatin, Head of School Cooper and Harold Oden will meet with the above parents.

**EDUCATION**

Principal Baatin's report for Bayside Elementary School and Martin Luther King, Jr. Academy included information on: Principal's Report-Bayside & MLK

- Open Houses: Bayside (May 20) and MLK (May 21)
- Revised API scores published: Bayside scores 808
- Distinguished Schools Award Ceremony in Anaheim (May 6/17), Bayside a 'Double Winner' for 2008 Distinguished Schools

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Award and for Title I Achieving Schools Award, one of 47 schools to earn Double Winner status of more than 5,000 California schools

- Martin Luther King, Jr. Academy, one of 18 schools in California awarded a sustainability grant from Gear Up to continue building a college going culture
- 'College: Make it Happen Day' tour for families at Sacramento State with support from Marin City Network

Megan Bolduc's report for School Site Council/PTSA included information on the First Annual Field Day K-8, June 5, 2008 at Martin Luther King, Jr. Academy Athletic Field.

SSC/PTSA

Head of School Cooper's written report for Willow Creek Academy included information on:

WCA Report

- Completion of STAR Testing
- 4<sup>th</sup> and 5<sup>th</sup> grade field trip to the State Capitol, May 29, 2008
- Annual Lapathon, May 21, 2008
- Countywide Track Meet
  - Dana Mills, 8<sup>th</sup> grade, broke County record in 100 yard dash,
  - Jessica Rasmussen, 7<sup>th</sup> grade, 3rd place in 200 yard dash
  - Forrest Benjamin, 7<sup>th</sup> grade, personal best in the 1600.
- Plans for cross-country team, Fall 2008/2009
- Open House, May 20, 2008
- Student Art Show, June 6, 2008, Schoonmaker Building, 10 Libertyship Way, 5 to 7 PM.

The Board recognized Ms. Debra Moore, District Outstanding Teacher of the Year. Ms. Moore is the AVID/Resource Specialist at Martin Luther King, Jr. Academy and will be honored with teachers from each district in Marin County at the Golden Bell Education Evening on Thursday, May 29, 2008.

District Outstanding Teacher of the Year

The Sausalito Marin City School District has been selected by the Marin County School Boards Association to receive a Golden Bell Award for its exemplary program, *Preventing Special Education Through Early Intervention*. The program will be recognized at the Golden Bell Education Evening Thursday, May 29, 2008. Superintendent Bradley reported that the program was viewed by a team of visitors coordinated by the Marin County Office of Education prior to receiving the award.

Marin County Golden Bell Award

Trustee Thornton thanked staff for their work and noted that students are very willingly involved in learning. Principal Baatin reported that first grade students' DIBBLES scores in reading reflect the majority reading 40 words/minute; three students are reading at 80 words/minute. The program is helping both students who have more difficulty learning and students who excel.

Superintendent Bradley, Principal Baatin, Math Instructor Natasha Griffin and students Marbella Beltran, President of the seventh grade class and Early Cobb III, Vice President of the seventh grade class, presented information from their April 23, 2008 trip to visit four middle schools in Southern California that have implemented the Action Labs

Technology Learning Modules

from Paxton Patterson:

Natasha Griffin reported on a variety of program modules where students could immerse themselves in learning about a particular subject for 10-14 days. She noted that the program provided an educator's view, subject history, career options and student directions for entering into a field of their choice in college.

Marbella Beltran liked the program because it was 'all hands on' as opposed to listening to a lecture; module examples included robot technology and laser technology.

Early Cobb reported that his favorite modules were the robots, lasers and a virtual house building program. Early thought kids would know what other kids like and, after visiting the four middle schools, he thought this would be good for the Sausalito Marin City School District.

Superintendent Bradley described additional modules: computer aided drafting, alternative energy and forensic science. Dr. Bradley reported that the District would like to enhance the robotics component with the introduction of a three year elective program in robotics that includes participation in competitions such as those held at Stanford. The programs would be purchased for Martin Luther King, Jr., Academy, to be funded by the QZAB grant.

**M/s/c Todd Gallardo/Thornton/all** to approve the purchase of the Paxton Patterson equipment, furniture, staff development and the VEXRobotics educational programs.

Bryan Nielsen and Natasha Griffin will be trained over the summer. Trustee Clark thanked Superintendent Bradley for researching the programs.

## **BOND**

Cory Creath of AXIS Architecture presented design development drawings concentrating on the interior design options. Mr. Creath reviewed the kitchen design related to the existing food service program as well as the flexibility of future food service programs. Four options using earth tones with shades of blues were presented to the Board. Simulated bamboo wood textured vinyl is the main floor component with a combination of border paths consisting of a three-color combination. Elevations of the multi use inside side walls were displayed, showing an off-white on the walls, soft blue color into the ceiling plan and a dark band around the top of the walls. The stage reflects the teal accent color.

The multiuse building's restroom floor is composed of dex-o-tex epoxy material, going up the wall 5 feet, then a blue/green accent tile stripe and then a white tile to complete the wall.

Dave Barni inquired as to the slippery texture of the floor. Cory Creath stated that the texture does not seem to be slippery.

**Clark/Thornton/all** to approve color scheme option #1, incorporating alternate design plan #2, and the bathroom scheme as presented.

Bayside Multiuse  
Building Modernization  
AXIS Architecture to  
Present Interior Design  
Options

The Board reviewed Bayside multiuse building upgraded ceiling fixtures and acoustical batting between the multiuse building ceiling and the 'tree house' classroom flooring. Cory Creath of AXIS provided cost upgrade estimates.

Bayside Multiuse  
Building Modernization  
AXIS Architecture to  
Discuss Ceiling Fixtures  
and Acoustical Batting

- A. Tree-house restrooms – work authorization #1 revised. AXIS requested \$19,500 for costs for drawings for permit and bid to coordinate with mechanical, electrical, plumbing.
- B. Multiuse building, main room – work authorization #2. AXIS requested \$8,750 to develop an alternate lighting plan, take it through engineering with dimming lights and new light boxes. The change of lights would total approximately \$50,000. The retro-fit of the lighting on the campus was not done to the multi-use building. At the minimum, the age of the ballast should be researched. Trustee Clark requested a review of the energy retrofit back plans to see if the ballast was retrofitted in respect to energy savings, or change out the old lens in the existing light boxes. Harold Oden inquired if the option of using a 'dimmer' control on the ballast was possible.
- C. Multiuse building, main room – work authorization #3. AXIS requested \$2,940 to perform an acoustical study for noise transfer from the multi-use room and the classrooms above. The recommendations and cost would be provided by AXIS consultant, Charles Salter & Associates.

Ellen Franz stated that noise does travel up to her 'treehouse' classroom.

Trustee Clark asked about the DSA timeline. Mr. Creath stated that on June 6, 2008, drawings will be submitted to DSA, with the alternates to the bid package for the lighting, acoustical.

The Board agrees with choices A and C.

The Board requested further research before deciding on choice B and indicated that the facilities subcommittee or superintendent decide after the cost is obtained.

**Clark/Thornton/all** to approve options A and C, research option B and refer it back to the facilities subcommittee and the superintendent.

Patty Swisshelm departed.

Cory Creath of AXIS reviewed extra options in lighting the stage with the use of computer colored lights for an additional \$7,000. The lighting would total \$27,000. All Board members are in favor of the colored lighting.

The audio/visual system budget allocation from the Lee Saylor's estimate is \$40,000. AXIS consultant, Salter & Associates, is still working on the audio/visual system functions, and will be sent to the District for committee review. Trustee Thornton suggested asking the Sausalito Arts Festival for funds for the audio/visual system.

AXIS consultant, TMAD, had asked if there was an electrical load test for the Bayside campus. No load test for Willow Creek Academy was found. Cory Creath stated that if TMAD did a study of electrical load test, it would cost approximately \$6,200. The Board members were in favor of doing an electrical load test study.

Tim Craig, VBN Architects, discussed the proposed kitchen re-design in the multiuse building:

MLK MS Project Kitchen  
Re-Design

- Kitchen Area: inventoried rolling oven cart; salad bar storage needed, enclose garbage area, janitorial space overall reduced in the multiuse building but the janitorial space in the administration building was increased
- Storage Area: Furniture storage adjacent to the stage: remove door, drop floor, install a pair of doors, move steps – directly accessible for furniture storage
- Janitorial Space: eliminated from kitchen; enclosed space adjacent to bathrooms accessible from outside; best alternative due to multiple pipes in the vicinity

Trustee Clark expressed concern for the loss of storage off the stage; the cost of a handicap lift is estimated at \$12,000 plus pit, etc. President Hoyt asked VBN to readdress the stage storage area with a pair of doors for larger opening to access the area.

Mr. Craig noted that the Health Department takes at least twenty days to review the kitchen space; they will have to go back to DSA which will affect the sequence of construction. Judy Long will rework how this keeps the construction schedule moving forward.

**M/s/c Clark/Todd Gallardo/all** to approve changes presented by VBN with the addition of expanding another storage area for access off the stage

Tim Craig, VBN Architects, and Judy Long were asked to obtain 'Smart Screen' detail and information about whether audio visual consultant services will be needed.

MLK MS Project  
Television Cabling  
Option

Bob Alten, Alten Construction, discussed increased steel pricing for the MLK MS Project. Abnormal steel price increases are affecting this contract; Mr. Alten has talked to bidders and solicited more bids.

Alten Construction to  
Review Increased Steel  
Pricing for the MLK MS  
Project

Trustee Clark asked whether bids are guaranteed in price to Alten Construction. Mr. Alten responded that there were no guarantee restrictions, which is standard in the industry.

President Hoyt noted the \$88,527 increase from the original bid and asked whether Alten would have to absorb the costs if the Board did not approve the increase.

Trustee Clark suggested tabling a decision to see what other costs turn out to be; he noted that the District does have a contingency for unexpected surprises to pay this and, that if Alten manages the project well and it runs smoothly, the Board could consider approving the increased steel pricing. Mr. Alten was agreeable to that for now.

Sausalito District Teachers' Association (SDTA) President, David Barni, sunshined the SDTA proposed initial contract proposal 2008/2009 for active employees. SDTA's opening items for contract discussions are:

**SDTA**

- Article XIV Salaries
- Article XV Benefits

- Article X11 Payment for Non-Teaching and Extra-Curricular Duties (Such as overnight stays, coaching)
- Retirement.

Superintendent Bradley referenced a document reporting that an affirmative vote had been taken by CSEA members on the 2007/2008 CSEA Contract.

**CSEA**

**M/s/c Todd Gallardo/Thornton/all** to ratify the 2007/2008 CSEA contract for all active employees.

**BUDGET**

No report.

WCA Financial Report

Superintendent Bradley and Business Manager, Margie Bonardi, discussed implications to the District's 2008/2009 budget following the Governor's May Revise to the State projected budget for the 2008/2009 fiscal year:

Governor's May Revise

- Categoricals will be down 6.5%, approx \$80,000 for SMCS D
- Projected revenue from property tax is 4.2%, an increase of approximately \$70,000, which will be less than usual annual increases
- Federal dollars will be budgeted flat due to unknowns
- A large portion of the District's new dollars will go to 'step and column' salary increases for staff, increases for health care benefits, and increases in water, transportation and bus
- Center for Attitudinal Healing (CAH) rent issue will offset income
- Special education funding will be reduced \$10,000; expenditures are being controlled.

Superintendent Bradley advised that the Center for Attitudinal Healing had offered school programs as a possible offset to rent; however, neither Ms. Baatin nor Ms. Cooper wished to commit funds for that.

Trustee Clark asked why this district pays so much more for special education than the rest of the school districts in Marin-others pay about 65%, SMCS D pays 80%. Ms. Bonardi explained that SMCS D is obligated to provide services which, at this time are mostly high end and include transportation expenses. She informed the Board that Gerry Klor, Director of Special Education, would be scheduled for a presentation to the Board.

Trustee Todd Gallardo asked when current services provided will 'age out'. Ms. Bonardi reported that such information would be part of Mr. Klor's report.

President Hoyt advised the Board that the Center for Attitudinal Healing needs an answer regarding lease renewal and rate. The sub-committee did not believe they had enough information to make a decision after their first meeting with the Center's Executive Director. A special meeting will be held on May 28 at 5:15 pm to address this issue.

Trustee Trotter, Chair of the Board's standing Finance Committee, was absent from the meeting. President Hoyt offered to become involved. A schedule of meetings will be set.

Finance Committee

Ms. Bonardi reported that she had met with Willow Creek Academy President, Orlando Lobo, and Board Member, Clark Warden on May 22, to discuss WCA's 2008/2009 preliminary budget.

Supplemental Funding  
2008/2009

Superintendent Bradley distributed a written supplemental funding request for 2008/2009 received that afternoon from WCA President Lobo. Trustees Hoyt and Thornton will form a sub-committee of the Board to negotiate with the charter school, meeting date to be scheduled by Superintendent Bradley. Detail information was requested for that meeting.

## FACILITIES

Harold Oden's report on Facilities and Operations included information on:

Director of  
Facilities and  
Operations Report

- Willow Creek Academy portable: Mr. Oden distributed engineer's preliminary cost estimate to resolve the drainage problem
- Disaster plan: Still moving forward.

Harold Oden reviewed three Turner Construction Management documents (proposal, proposal based on schedule and preliminary schedule) for oversight of the drainage and grading project at the Willow Creek Academy portable building

Turner Construction  
Management Proposal  
for Willow Creek  
Academy Portable

Trustee Todd Gallardo thought that the management fee seemed high in view of the project cost. Trustee Clark requested more information on alternates before making a decision.

**M/s/c /Roll Call Thornton/Todd Gallardo/ Ayes 4 Noes 0 Absent 1**  
to ratify or approve the following:

## CONSENT AGENDA

- Minutes of the special meeting of April 24, 2008
- Minutes of the regular meeting of April 24, 2008
- Minutes of the special meeting of May 15, 2008
- Payment of warrants under:
  - Batch 61 Fund 01 in the amount of \$24,658.65
  - Batch 61 Fund 13 in the amount of \$2,733.33
  - Batch 61 Fund 21 BOND in the amount of \$43,358.00
  - Batch 62 Fund 01 in the amount of \$8,073.61
  - Batch 62 Fund 21 BOND in the amount of \$8,494.72
  - Batch 63 Fund 01 in the amount of \$10,599.39
  - Batch 63 Fund 21 BOND in the amount of \$191.75
  - Batch 64 Fund 01 in the amount of \$3000.00
  - Batch 65 Fund 01 in the amount of \$73,262.02
  - Batch 65 Fund 13 in the amount of \$3,490.00
  - Batch 65 Fund 21 BOND in the amount of \$6,167.04
  - Batch 66 Fund 01 in the amount of \$70,029.16
  - Batch 66 Fund 13 in the amount of \$1,048.60
- Second reading and approval of proposed revision to Administrative Regulations 5111.13 Residency for Homeless Children

- Second reading and approval of proposed Board Policy/Administrative Regulations/Exhibit 6173 Education for Homeless Children
- Second reading and approval of proposed Board Policy/Administrative Regulations 6173.1 Education for Foster Youth
- Second reading and approval of proposed revision to Board Policy/Administrative Regulations 6172 Gifted and Talented Student Program
- Field Trip: **Destination:** Sacramento State University **Address:** 6000 J Street, Sacramento, CA **Date:** 05/10/08 **Teacher:** Baatin **Grades:** 5-8
- Field Trip: **Destination:** Outdoor Ed – Walker Creek (MCOE) **Address:** 1700 Marshall – Petaluma Road, Petaluma **Dates:** 05/27-05/30/08 **Teachers:** Barni/Horn **Grade:** 5
- Field Trip: **Destination:** Schumacher Beach **Address:** Sausalito **Dates:** 05/27/08 & 06/02/08 **Teacher:** Banks **Grade:** K
- Field Trip: **Destination:** MLK Field for “Field Day” **Address:** Drake Avenue **Date:** 06/05/08 **Teachers:** All K-6 **Grades:** K-6

#### ADMINISTRATIVE AND EXTERNAL

**M/s/c /Roll Call Todd Gallardo/Thornton/ Ayes 4 Noes 0 Absent 1** to approve **Resolution #583**, Consolidation of Election. The terms held by Tom Clark and Elizabeth Todd Gallardo are ending. Two four year terms will be filled.

Consolidation of Election  
**Resolution # 583**

Superintendent Bradley reviewed a proposed Sausalito Marin City School District response to the Grand Jury Report–Emergency Communications at Marin Schools: *A Tale of Catastrophe*: Report Date-March 13, 2008: The report requires public school districts in Marin County to respond to findings F3, F5, F9-F11, R1 and R2.

Grand Jury Report–  
Emergency  
Communications at  
Marin Schools: *A Tale  
of Catastrophe*: Report  
Date-March 13, 2008

**M/s/c Clark/Todd Gallardo/all** to approve the Sausalito Marin City School District response to the Grand Jury Report–Emergency Communications at Marin Schools: *A Tale of Catastrophe*: Report Date-March 13, 2008

Superintendent Bradley provided an update on Tennessee Glen and the Agreement for Tennessee Woods:

Tennessee Glen and  
Agreement for  
Tennessee Woods

#### Tennessee Woods

Mill Valley School District’s Board of Trustees has approved Addendum #6 to the Agreement for Tennessee Woods.

**M/s/c Todd Gallardo/Thornton/all** to approve Addendum #6 to the Agreement for Tennessee Woods.

#### Tennessee Glen

A meeting was held between the Mill Valley and Sausalito Marin City school districts and the Marin County Office of Education to discuss:

- Eight current students in Tennessee Glen
- Mill Valley’s desire to comfortably educate its district’s children; Tennessee Glen is in excess of Mill Valley boundaries



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- Possible sharing of the property tax for that area
- Reorganization

Another meeting will be scheduled during the summer; Mill Valley Superintendent, Ken Benny, plans to agendize Tennessee Glen in the fall.

Superintendent Bradley reviewed the District's program application, *Preventing Special Education through Early Intervention*, at Bayside Elementary School for nomination for the California School Boards' Association Golden Bell Award.

CSBA Golden Bell Award

**M/s/c Thornton/Todd Gallardo/** to approve.

The Board considered representation at the National School Boards Association Annual Conference, April 4-7, 2009 in San Diego, CA. Trustees Clark, Todd Gallardo, and Thornton will attend; President Hoyt was unsure at the time.

NSBA Annual Conference

No report

President's Report

Trustee Todd Gallardo reminded all of the upcoming Caledonia Street Fair and the need for help between the hours of 10 am and 3 pm.

Board Report

Trustee Clark suggested chicken wings as an alternative food for fund raising at Jazz by the Bay. President Hoyt jokingly suggested the need for a chicken wing sub-committee.

Superintendent Bradley introduced Debra Moore to report on a proposed Martin Luther King, Jr. Academy academic event, May 2009. Ms. Moore is considering a chaperoned 8<sup>th</sup> grade 5 day trip to Boston this time next year through Smithsonian student travel. The purpose of the trip would be to continue building college culture and visit colleges in the area. Students would earn one elective of high school credits.

Superintendent's Report

At a recent parent information meeting, there was some interest. Students intend to raise funds to cover the trip cost of \$1,342/student. Superintendent Bradley advised that the trip must be funded outside the District. Reaching out to agencies for funding support was suggested by Board members.

It was noted that the outdoor education field trip to Olympic Park for 8<sup>th</sup> grade students was discontinued two years ago.

**M/s/c Todd Gallardo/Thornton/all** to adjourn at 10:20 pm

**ADJOURNMENT**

Clerk  Date 6/12/08

Secretary \_\_\_\_\_

**FUTURE BOARD MEETING DATES**

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. \*The first meeting date of each month will be allocated to special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

June 12	Two meetings in June
June 26	
July 17	One meeting due to summer break
August 14*	
August 28	
September 11*	
September 25	
October 9*	
October 23	
November 13	One meeting in November due to holidays
December 11	One meeting in December due to holidays

**FUTURE BOARD MEETING DATES**

**ADDITIONAL SPECIAL MEETINGS ON BOND AND FACILITIES ISSUES**

To Be Determined

**ADDITIONAL SPECIAL MEETINGS ON BOND AND FACILITIES ISSUES**

**UPCOMING EVENTS/IMPORTANT DATES**

May 26	Memorial Day Holiday
June 6	District Fundraiser at Jazz by the Bay
June 11	Last Day of School
June 11	MLK Promotion
June 12	Last Day of School for Teachers

**UPCOMING EVENTS/IMPORTANT DATES**

**FUTURE CHARTER SCHOOL BOARD MEETING DATES**

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

**FUTURE CHARTER SCHOOL BOARD MEETING DATES**

June 18