

**SAUSALITO MARIN CITY SCHOOL DISTRICT
SAUSALITO, CALIFORNIA**

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES**

April 22, 2010

CLOSED SESSION: 5:45 PM

OPEN SESSION: 7:04 PM

MEMBERS PRESENT:

Mark Trotter, President

Karen Benjamin

Thomas Newmeyer

Shirley Thornton

William Ziegler

Debra A. Bradley, Superintendent and Secretary to the Board

Others Present: Alison Neufeld, Jonnette Newton, Dr. Stephen Strachan, Elberta Eriksson, Edgar Furlong, Fran Nelson, Ellen Franz, Harold Oden, Susan Cassidy, Michael Evans, Yaqinah Abdur-Rahman, Pamela Dake, Malika Williams, Paul Austin, Andrew Boyd-Goodrich, Orlando Lobo, Phil Kerr, Carol Cooper, Clark Warden, Doug Lloyd, Bill Gargan, Linda Jackson, Margaret Bonardi and Kathy Blazei taking minutes.

President, Mark Trotter, called the meeting of the Sausalito Marin City School District Board of Trustees to order at 5:45 p.m.

Call to Order

CLOSED SESSION

CLOSED SESSION

The Board, Superintendent, District Legal Counsel Alison Neufeld, and Principals Newton and Strachan went immediately into closed session. Closed session ended at 6:59 p.m.

OPEN SESSION

OPEN SESSION

Open session was reconvened at 7:04 p.m.

President Trotter reported out from closed session that there was nothing to report.

Report Out

President Trotter led the Pledge of Allegiance.

Pledge of Allegiance

Superintendent Bradley advised the Board that neither Principal Newton, nor Principal Strachan would be able to stay for the Board meeting due to the GEAR UP meeting.

Agenda Order

M/s/c Thornton/Benjamin/all to remove Items #8 and #10 and approve remaining agenda order

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Doug Lloyd reported on current activities of the Willow Creek Academy Foundation. Additional funding for the charter school is being sought. Public Comment

Michael Evans addressed the Board regarding a reading enrichment program in the Freedom School scheduled to be held this summer in Cornerstone Church in Marin City. Mr. Evans reported that due to space limitations at the church; a request was being made to the District for the use of any facilities it might have available during the period June 21 to July 30. Bettie Hodges, Director of the Hannah Project, submitted a letter dated April 22, 2010 from The Hannah Project Partnership for Academic Achievement to request facilities referenced by Mr. Evans.

Superintendent Bradley acknowledged donors to the construction of the Martin Luther King, Jr. Academy garden. Letters with Certificates of Appreciation will be sent, including invitations to the Martin Luther King, Jr. Academy dedication, to the following donors: Donors to MLK
Garden Day, 01/18/10

American Soil and Stone	San Rafael	Compost and Soil Volunteers,
Americorps	Novato	Art Materials
Baker Creek Heirloom Seeds	Petaluma	Seeds 25% Fruit Trees
Bay Laurel Nursery	Atascadero	Discount
Cliff Bar	Fairfax	200 Bars
Conservation Corps North Bay	Novato	Volunteers 2 Apple Trees, 1 Persimmon Tree, 1 Bare Root Grape, 2 Blueberry Bushes
Dave Wilson Nursery	Hickman	Backhoe Ripping Services
DD & L Trucking	Marin City	
Goodman Building Supply	Mill Valley	\$100 Credit Fruit Trees, Fruiting Shrubs, Native Plants
Green Jeans Garden Supply	Mill Valley	
JVL Designs, Inc.	Marin City	Irrigation 10 Boxes Collard Greens, 175 Apples, 75 Oranges, 200 Tangerines
Marin City Farmers Market	San Rafael	
Marin County Arborists	San Rafael	Tree Mulch
Marin Sanitary Service	San Rafael	Soil
Noah's Bagels	Greenbrae	400 Bagels
Peet's Coffee	Santa Rosa	Refreshments
Simple Pleasures Coffee Roasting Co.	San Francisco	Burlap Litter Sacks Garden Boxes
Sloat Garden Center	Mill Valley	Discount
Sonoma Compost	Petaluma	10 Yards Compost
Sustainable Food Systems, College of Marin	Kentfield	Volunteers, Plants, Tools
Trader Joe's	San Rafael	\$50 Gift Card

EDUCATION

EDUCATION

President Trotter asked for public comment related to this agenda item.

Healthy School
Lunches-Bayside &
MLK

Yaqinah Abdur-Rahman compared the food served at Bayside and Martin Luther King, Jr. Academy (contract with Preferred Meals) to food being served at Willow Creek Academy (contract with Revolution Food Systems). She distributed informational materials to the Board, noting U. S. Congresswoman Lynn Woolsey's recent tour of the Tam Valley lunch program. A copy of the Mill Valley Herald highlighting the tour was distributed to the Board. Tam Valley contracts with Revolution Food Systems.

President Trotter reported that the present contract will be in place another year (through the 2010/2011 school year) but that there is still choice within the contract. He suggested a District ad hoc committee to work with interested community members to improve the quality of food served to the children. Trustees Benjamin and Newmeyer offered to participate on the committee and a sheet was circulated for members of the audience to indicate their interest in participation as well. Superintendent Bradley suggested Edgar Furlong, Bayside Cafeteria Worker, also participate to provide information about what is currently being served; he noted that the salad bar during lunch has been a very healthy food choice. Elberta Eriksson commented that school lunch programs have become a national concern.

Ms. Abdur-Rahman suggested that after school program snacks need to be improved. Superintendent Bradley noted that Youth in Arts has been providing snacks above and beyond what District provides.

Pamela Dake expressed her appreciation for the Board's responsiveness and applauded the MLK garden as a good beginning to reeducating the community about healthy food choices. She asked that food preservatives be considered too.

Tabled

Bayside Elementary
Report

President Trotter acknowledged Willow Creek Academy's selection as a California Distinguished School. Head of School Cooper expressed her pride in staff and students for their achievement.

Willow Creek Academy
Report

Ms. Cooper's report for Willow Creek Academy included information on:

- Grades 3, 4 and 5 project with Conservation Corps North Bay on 'Cool the Earth'
- Presentation to students on the Pacific garbage patch
- Next Willow Creek restoration activity, Saturday, April 24

Trustee Benjamin suggested tapping into the Tamalpais High School's student service project program for more volunteers and asked about adding WCA's Distinguished School designation to the marquee.

Tabled

Martin Luther King, Jr.
Academy Report

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Superintendent Bradley reviewed revisions and updates to each of the District Single Plans for Student Achievement for Bayside Elementary School and Martin Luther King, Jr. Academy (February 2010 to February 2011).

District Single Plans
for Student
Achievement

M/s/c Newmeyer/Thornton/all to approve both District Single Plans for Student Achievement

The Governing Board may request on behalf of a school site council a waiver for provisions of the article. The education code stipulates that there must be a school site council established at EACH school which participates in school based program coordination. Due to the size of Bayside Elementary School and Martin Luther King, Jr. Academy and the sharing of a single principal, several staff members, and parents as well, have requested that they be allowed to have one School Site Council to serve both schools.

School Site Council
Waiver Request

M/s/c Newmeyer/Ziegler/all to approve the School Site Council Waiver Request

District Business Manager, Margie Bonardi, presented the Enrollment Report as of April 19, 2010: Bayside 124; MLK Academy 52; WCA 180; total district wide enrollment 356.

Enrollment Report

Trustee Newmeyer requested an annual report of 'mobility rate'. Ms. Bonardi will provide one at June meeting.

BUDGET

BUDGET

Margie Bonardi reviewed Willow Creek Academy's Second Interim Report:

District Review of WCA
Second Interim Report

- The District received WCA's Second Interim Report by the required March 15 deadline. A copy of this report was submitted to the Marin County Office of Education (MCOE) for their additional review.
- The Second Interim Report outlines changes (revisions) made to the adopted budget as of January 31, 2010.

Revenue:

- February's estimated ADA is \$166.25. As a result, the in lieu tax amount owed to WCA at this time is \$846,230. Final payment will be based on the P-2 report of attendance due mid-April.
- WCA's expenditures look reasonably projected for the remainder of the 2009-10 fiscal year. The cash flow projections align with actuals to date and the designated reserve of \$78,018 is in place.
- WCA currently has 2008-09 carry over funding of \$67,175 in their budget. These are Federal Stimulus funds (SFSF) comprised of Title I (\$14,995) and Categorical (\$52,180). The caution for WCA is that these are one time funds. WCA will have to address the loss of this one time funding and the impact on salaries when the 2020-11 budget is developed.

Multi Year Projections:

- For the 2010-11 and 2011-12 projections, the following entries will need correction.
- Based on the Governor's 2010-11 Budget proposals, the one time \$252.68 per ADA reduction assessed to all districts in 2009-10 will be reinstated in the 2010-11 budget.
- However, the preliminary 2010-11 budget proposes a permanent reduction of \$191 per ADA. This proposed reduction will be a permanent loss of revenue for all districts. WCA did not include this reduction in their 2010-11 projection.
- In 2011-12, WCA included a COLA for the State Categorical Block Grant. Districts are being advised not to include a COLA for 2011-12 state programs. If WCA chooses to include this increase, they are asked to also include an alternative budget showing expenditures without this increased revenue.
- Multi year projections in all out years include an increase to WCA's supplemental grant provided by the district. Since no increase to this grant funding has been approved by the board, we ask you not to include an increase in your projected revenue.

All Districts are also being cautioned to carefully monitor cash flow and plan expenditures accordingly.

Carol Cooper and Donna Strong were thanked for their timely submission of the Second Interim Report.

Willow Creek Academy Treasurer, Clark Warden, reviewed WCA March financial statements. Mr. Warden is anxious to begin budget discussions with the District. Superintendent Bradley will offer meeting dates to participants.

WCA Financial Report

Margie Bonardi updated the Board on the District's 2010-11 Budget:

- The Governor's "May Revised" budget, due to be released May 20, may include more robust revenue than previously projected
- Basic Aid school districts will still be asked to 'give back' over at least a two year period
- The County will expect school districts to use a common set of projections for their own budget
- Targeted instruction funds reflect a loss of revenue but an increase in flexibility for use
- The District and WCA will both experience .38 losses in statecategorical program funding next year.
- The District must find \$264,000 in savings to begin the next school year with a balanced budget

Update – District 2010-11 Budget

BOND

President Trotter reviewed a proposal from Miller Pacific Engineering Group for a land survey and other engineering services at Martin Luther King, Jr. Academy to enable the District pursue ball field renovations. The ball field is currently an underutilized asset.

BOND

MLK Land Survey

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Trustee Ziegler asked where it would fit in with the Board's priorities considering existing budget matters to be resolved such as the Willow Creek Academy Prop 39 discussions around the portables.

President Trotter explained that the ball field is a significant component of the new middle school. He indicated that funding is available and that this report would place the District in the position to write specifications for renovation; there is a possibility of renovating the field over the summer. Mr. Trotter noted that the entire proposal is for \$7,000 but that it is 3-Phase and the approval of \$3,400 to proceed with Phase 1 at a minimum would be advisable.

Trustee Thornton supported the idea because it concerns transformation of the middle school and working on District issues.

Trustee Benjamin recommended waiting a month to see what the numbers would be for the WCA project before making any decisions.

Trustee Ziegler felt that the Board's focus should be on the WCA project to be ready by August for school opening.

Trustee Thornton expressed confusion over what the Board's priorities should be; the ball field adjacent to the new middle school is in need of repairs and there is the possibility of funding. Why not move forward to determine the feasibility of the project as was done with Sally Swanson Architects for the WCA project? Dr. Thornton believes the ball field should be on par with the new building.

Trustee Newmeyer requested a roll call vote.

M/s/c Thornton/Trotter Ayes 2 (Trotter and Thornton) Noes 2 (Benjamin and Ziegler) Abstain 1 (Newmeyer) to approve Phase 1 of the proposal from Miller Pacific Engineering Group. Motion failed.

Superintendent Bradley reviewed the Prop 39 Request and what might be done to address it. Willow Creek Academy paid \$100,000 to purchase one new portable in the 2008/2009 school year. Delivery, installation and utility connections were at additional cost. Mobile Modular has quoted the District a price to purchase 5 new portables for \$319,000 plus delivery, installation and utility connections. Alternatively, the District can purchase the 5 existing portables from Mobile Modular for \$242,664. It is getting late in the year and the District must respond to WCA. Does the WCA Board want to move in the direction of one of the proposals? Earlier Board commitments would guide placement of the portables. Portables would allow additional growth for WCA and sustain Bayside. Superintendent Bradley recommended purchase of the 5 existing portables. She clarified that the above referenced costs are for acquisition only but that Mobile Modular would do due diligence on repairs.

Prop 39 Portable
Design

Superintendent Bradley reported that multiple classes need to be accommodated; options have been discussed with staff including making Room 17 a shared art room.

Trustee Ziegler asked for a response from the WCA Board.

WCA President Lobo noted that Prop 39 is explicit; the District has to provide 'as like' classrooms plus all the other rooms enjoyed by the adjacent campus. This proposal takes care of that from a classroom point of view, plus it spills over to rooms that WCA does not currently enjoy. The Superintendent is trying to comply with law.

WCA Trustee, Phil Kerr, stated that the answer is yes but that there are some concerns about the condition of some of the classrooms.

Trustee Ziegler asked if there would be any warranties from Mobile Modular.

District Senior Bond Project Coordinator, Bill Gargan, reviewed what Mobile Modular has already repaired and that the portables are currently in good shape. The useful life of the mechanical components could be negotiated and he recommended a written contract with Mobile Modular with the purchase.

M/s/c Ziegler/Newmeyer to approve the purchase of the 5 existing portables for \$242,664. A roll call vote was taken: **Ayes 3 (Benjamin, Ziegler and Newmeyer) Noes 2 (Trotter and Thornton) Motion carried.**

Trustee Thornton recapped that, from the same funds, the Board was willing to spend \$242,664 on one project but not \$3,400 to investigate another project to benefit a different school. This did not seem an equal proposition to her. She asked for the status of the master plan. President Trotter responded that WCA does not yet have a finished design or plan.

CONSENT AGENDA

CONSENT AGENDA

M/s/c Roll Call Thornton/Benjamin Ayes 5 Noes 0 to approve:

- Minutes of the special meeting of March 25, 2010
- Minutes of the regular meeting of March 25, 2010
- Minutes of the special meeting of April 8, 2010
- Payment of warrants under:
 - Batch 45 Fund 01 in the amount of \$288,638.02
 - Batch 45 Fund 13 in the amount of \$4,646.68
 - Batch 45 Fund 21 BOND in the amount of \$4,347.08
 - Batch 46 Fund 01 in the amount of \$36,812.08
 - Batch 46 Fund 13 in the amount of \$647.75
 - Batch 46 Fund 21 BOND in the amount of \$29,852.50
 - Batch 46 Fund 40 in the amount of \$2,295.00
 - Batch 47 Fund 01 in the amount of \$20,632.38
 - Batch 48 Fund 01 in the amount of \$154,592.82
 - Batch 48 Fund 21 BOND in the amount of \$233.00
 - Batch 48 Fund 40 in the amount of \$5,648.00
 - Batch 49 Fund 01 in the amount of \$20,925.91
 - Batch 49 Fund 13 in the amount of \$7,659.15
 - Batch 50 Fund 21 BOND in the amount of \$1,500.00
- Director of Facilities and Operations' Report

- Quarterly Report: Williams Act
- Field Trip: **Destination:** Tamalpais High School **Address:** 700 Miller Avenue, Mill Valley **Date:** 4/30/10 **Teacher:** Mitchell **Grades:** 6, 7, & 8
- Digital Arts Specialist Contract: The Marin Community Foundation Arts Demonstration Grant provides for a digital arts module as an extension of this year's visual arts program. Luis Santos will serve as the digital arts specialist for this spring module.

ADMINISTRATIVE AND EXTERNAL

M/s/c Roll Call Benjamin/Ziegler Ayes 5 Noes 0 to approve **Resolution 612**, Employee Appreciation 2009/2010 for the week of May 10, 2010

Margie Bonardi reviewed the proposed District 2010/2011 School Calendar, which includes input provided by the Sausalito District Teachers Association and the California School Employees Association.

M/s/c Thornton/Benjamin/all to approve the District 2010/2011 School Calendar

When votes were counted for the one vacancy in the 3D Region/Sub-region, a tie vote resulted. The Board as a whole may vote for one delegate on the Run-Off Ballet. Ms. Linda Jackson addressed the Board on her desire to be elected to the vacant position. Trustee Ziegler thanked Ms. Jackson for appearing before the Board in person.

M/s/c Ziegler/Benjamin/all to vote for Linda Jackson in the 2010 CSBA Delegate Assembly Run-Off

M/s/c Roll Call Benjamin/Ziegler Ayes 5 Noes 0 to approve **Resolution 611**, proposing an election be held in its jurisdiction; requesting the Board of Supervisors to consolidate with any other election conducted on November 2, 2010; and requesting election services by the registrar of voters.

Superintendent Bradley reviewed the need to extend Tennessee Glen and Tennessee Woods Agreements #1, 2 and 4. She clarified that on further review, Agreement #3 had been signed in 2009 and that no action need be taken on it.

The agreements are:

1. Tennessee Woods Addendum #8
2. Tennessee Glen Addendum #10
3. Attendance Agreement (Mill Valley and Sausalito Marin City)
4. Attendance Agreement Addendum #1

President Trotter suggested that the September 1 reconciliation date be reconsidered; the Superintendent will request a modification.

ADMINISTRATIVE AND EXTERNAL

Employee Appreciation 2009/2010, **Resolution #612**

District 2010/2011 School Calendar

2010 CSBA Delegate Assembly Run-Off

Consolidation of Election, **Resolution # 611**

Tennessee Glen and Tennessee Woods Agreements

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M/s/c Ziegler/Benjamin/all to approve Tennessee Woods Addendum #8, Tennessee Glen Addendum #10 and Attendance Agreement Addendum #1, subject to be modification of the reconciliation date

Margie Bonardi reported that the District's use of facilities fees and application have been updated in order to comply with the current adopted Board Policy #1330, Use of School Facilities. Facilities use fees and practices have been adjusted in order to bring them in line with current costs.

Updated Use of
Facilities
Costs/Application
Process

M/s/c Newmeyer/Benjamin/all to approve updates to facilities use fees and practices according to current adopted Board Policy #1330, Use of School Facilities

President Trotter asked for public comment related to this agenda item.

Twilight After School
Program Providers for
the 2010-11 School
Year

Paul Austin, Recreation Coordinator for Marin City Recreation under the Marin City Community Services District, expressed an interest in collaboration with the District for programs for youth. Marin City Recreation has facilities and a desire to increase involvement and activities for youth. Mr. Austin read a California Department of Education excerpt on after school programs and asked that the District include Marin City Recreation in the planning and development of the after school program.

Malika Williams, staff member at Marin City Recreation Center, lent her support to Paul Austin's request, indicating their interest in strengthening both programs for the benefit of community youth.

Yaqinah Abdur-Rahman restated her dissatisfaction with aspects of the current after school program. She supports the idea of a community partnership and noted that the Marin City Recreation Center is just across the street from the middle school now.

Superintendent Bradley reviewed that Youth in Arts was the successful awardee for the California After School Education and Safety Program (ASES) for the 2008-09 and 2009-10 school years and that it is time to seek proposals from authorized, experienced, program providers for the 2010-11 school year, which begins in August.

President Trotter noted that there has been a decline in attendance and some program dissatisfaction; funding has been reduced by a third; program must become more aligned with middle school goals and there is a need for community participation.

Trustee Thornton suggested the District look into working collaboratively with the recreation centers in both Sausalito and Marin City and Superintendent Bradley reviewed prior efforts to do so.

Paul Austin added that the ball field is very important for the kids and that improvements would enhance program as well.

M/s/c Thornton/Benjamin/all to seek proposals from authorized, experienced, program providers for the 2010-11 school year

Trustees Benjamin and Ziegler and Superintendent Bradley offered to participate in a committee for the above mentioned purposes.

The Board discussed who among them would attend the Annual Organization Meeting of the Marin County School Boards Association on May 6, 2010. Thomas Newmeyer will attend; others are to let the Superintendent's Secretary know by Tuesday, April 27.

Annual Organization Meeting, MCSBA

The Board discussed who among them would attend the Golden Bell Education Evening on May 27, 2010: Trustees Benjamin, Newmeyer and Thornton will attend.

Golden Bell

None

President's Report

None

Board Reports

Superintendent Bradley and Board members scheduled a meeting on May 11 at 6:30 p.m. Trustee Thornton will participate via teleconference.

Superintendent's Report

M/s/c Thornton/Benjamin/all to adjourn at 9:30 p.m.

ADJOURNMENT

President [Signature] Date 5/20/10
 Clerk [Signature]
 Secretary _____

FUTURE BOARD MEETING DATES

FUTURE BOARD MEETING DATES

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- May 13*
- May 20
- June 10 Two meetings in June
- June 24
- July 22 One July meeting-summer break
- August 12*
- August 26
- September 9*
- September 23
- October 14*
- October 28
- November 18 One November meeting-holidays
- December 7 One December meeting-holidays

UPCOMING EVENTS/IMPORTANT DATES

UPCOMING EVENTS/IMPORTANT DATES

- April 26-May 14 California Standards Test (CST) STAR Testing
- May 19 Open House – Bayside, 6:00 – 8:00 p.m.;
- Minimum Day
- May 26 MLK Ribbon Cutting Ceremony, 5:00 p.m.
- May 26 Open House – MLK, 5:00 - 7:00 p.m.

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May 27	2010 Education Evening/Golden Bell Awards Dominican University, 4:00 p.m.
May 31	Memorial Day Observed – No School
June 8	Kindergarten Step-Up Ceremony, 10:00 a.m. Bayside Multipurpose Room
June 10 a.m.	5 th Grade Step-Up Ceremony, 10:00 a.m. to 11:00 a.m. Bayside Multipurpose Room
June 10	Last Day of School for Students; Minimum Day
June 11	Teachers' Last Day

FUTURE CHARTER SCHOOL BOARD MEETING DATES

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

May 19
June 16

**FUTURE CHARTER
SCHOOL BOARD
MEETING DATES**