

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
April 18, 2013**

ATTENDANCE

Board Members Present: William Ziegler, Caroline Van Alst, Shirley Thornton, Ed. D.,
Thomas Newmeyer, Joshua Barrow
Superintendent: Valerie Pitts, Ed. D.

The meeting was called to order at 5:00 p.m.

The agenda order was approved.

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO CLOSED SESSION

There was no public comment.

CLOSED SESSION

The Board and Superintendent convened closed session at 5:01 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 6:10 p.m.

Report Out from Closed Session

President William Ziegler announced that there was no reportable action from closed session.

Pledge of Allegiance

Trustee Newmeyer led the Pledge of Allegiance.

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO OPEN SESSION

Trustees' Reports

Trustee Joshua Barrow spoke of:

- His attendance at a collective impact conference in the East Bay on how people are approaching community schools
- His attendance at a meeting of the MLK Coalition which involves community dialogue around wrap-around services; the meeting was also attended by Vice Principal, Tenisha Tate.
- Marin Promise, conducting strategic planning sessions and currently discussing whether Marin City might become part of a pilot program. Superintendent Pitts will invite them to make a presentation at the next board meeting.

Superintendent's Report

Superintendent Pitts announced the following:

- The district has received a grant of up to \$15,000 from First 5 Marin for using social media to engage preschool families.
- The district has received a grant of \$20,000 for the Growing Great Marin City Garden and Nutrition Program.
- Marin City Nutrition Education/Physical Activity 'Train the Trainer' class, Saturday, April 20, MLK
- Youth Rock the Rebuild event at Sweetwater in Mill Valley, Sunday April 21, 5:00 – 9:00 pm
- After School Program providers meeting held April 16; programs will be offered for all ages.

School Administrators' Reports

Daniel Norbutas, Chief Academic Officer & Principal, Martin Luther King, Jr. Academy, reported:

There is a lot of work in progress to create the K-8 at MLK. There will be two stages:

- Ensuring a stable opening of school with temporary decisions, subject to modification over time.
- Things needing more time to define – the list is long – families need to be notified.

Staff and School Site Council are involved. Families will be informed of decisions already made.

Board members will be advised of progress as it happens. Pre-K staff is yet to be woven into discussions.

Jonnette Newton, Principal, Bayside Elementary School, reported:

- Students are preparing for testing, scheduled May 6-17.
- Many events are scheduled between now and the end of the school year; they will be added to the calendar on the district website and a list will be sent to board members.

Willow Creek Academy: No report.

ENSURE THAT ALL STUDENTS WITHIN SMCS D REACH HIGH LEVELS OF ACHIEVEMENT

Community Schools Presentation/ Comprehensive Educational Program Update

Superintendent Pitts gave a Prezi presentation titled 'Community Schools, Enhancing Partnerships, Collaboration and Success in Service to Children and Families' that highlighted:

- What is a community school?
- A community school is characterized by...
- Core components of community schools
- Support for success
- Critical elements of community schools models
- Integrated services
- Case management
- Community partnerships
- Three components work together:
 - Core instructional program
 - Educational and cultural enrichment
 - Services that remove barriers to learning
- Results and outcomes
- Stages of development in a community school
- We have the beginnings. We have the partnerships.
- Next steps
- The moral imperative for community schools.

Discussion

Trustee Barrow: The idea of collective impact is to bring together all the service providers such as health/wellness and after-school programs to coordinate/maximize their impact around one set of objectives with education as the hub. It is known as Cradle to Career Initiative in Sonoma and Marin Promise in Marin. Funding is provided by Marin Community Foundation, United Way, corporations and non-profits. Organizations must agree to the shared objectives to be eligible for funding.

Trustee Thornton: It takes the work of administrators. Social services are supposed to be working with the schools; it takes coordination by administrators so that the work is not supplicated.

Superintendent Pitts will meet with Johnathan Logan and the United Way regarding next steps on the community school initiative. Teachers and administrators see that to be successful, they must reach out and provide services to the parents. The idea is to have delivery of services be better coordinated.

Trustee Thornton: In the past, we emphasized social services at the expense of the academic program. The emphasis should be on augmenting the academic programs.

Superintendent Pitts: Our next step should be to make this a priority of our strategic planning.

President Ziegler: This is a great idea, pulling things together etc, but who will have jurisdiction over such a program? It must have a school orientation and an academic goal. Others can be concerned with social services etc. This merits much more discussion.

Trustee Barrow: It's not complex when you see it working.

MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS

Business and Budget Updates

Superintendent Pitts and Business Manager Rigney: We have a challenge in front of us in terms of revenues. We project to deficit budget by somewhere between \$200K and \$400+K by the beginning of next year based on of what we now know about revenues. In response to the Finance Committee's request for different scenarios based on a zero deficit budget, the following were submitted to the board in a power point presentation:

- In scenario one, the budget is based on a deficit of \$468K, despite reductions in spending of \$500K.
- In scenario two, the deficit is reduced to \$193K, with further reductions in supplemental, deferred maintenance and cafeteria expenditures, for a total of \$837K in reductions in spending. This level of deficit budgeting is normal practice in Marin districts.
- Scenario three is a zero deficit budget; this would entail eliminating another FTE certificated position.

Trustee Barrow: Request: To see three scenarios, each zero base budgeted, where, based on the range of supplemental funding, we could discuss the impact on the rest of the budget. Request: To see three relatively balanced budgets and what would have to take place to make that happen.

Superintendent Pitts: An increase to supplemental is a decrease to this budget. If that is the direction the board wants to take, we have some significant work to do.

Trustee Barrow: A direction has not been established yet. The board has to understand what will happen if each of these scenarios is followed. Request:

- A budget with a deficit of \$200K
- Four scenarios depending on various levels of supplemental funding:
 - One at \$0,
 - One at \$225K,
 - One at \$600-700K as recommended at second interim
 - One at the current level of \$328K.

Superintendent Pitts said that she would get that information to the board by the next Finance Committee meeting.

STRATEGIC PRIORITIES

Facilities/Construction Update

Superintendent Pitts reported that site preparation work for the modular buildings is scheduled to begin at the end of May. Removal of the annex building is scheduled to take place by the summer. Value engineering to create an esthetically pleasing landscape is currently being focused on.

GOVERNANCE

Board Strategic Planning

Trustee Ziegler recommended the next board strategic planning meeting be deferred for 60 days, considering budget and other big issues that need to be discussed. The board agreed to be polled to schedule the next meeting date.

CONSENT AGENDA

M/s/c-Roll Call - Thornton/ Newmeyer All Ayes 5 Noes 0 to remove Item number 18, Willow Creek Academy Proposition 39 Request/District Response, from the Consent Agenda and approve the remaining Consent Agenda as follows:

- Minutes of the regular board meeting of February 28, 2013
- Minutes of the regular board meeting of March 14, 2013
- Minutes of the special board meeting of March 23, 2013
- Minutes of the Finance Committee meeting of April 4, 2013
- Payment of Warrants – 2012/13 – 41 - 44
- Board Policy/Administrative Regulation 1312.3, Uniform Complaint Procedures
- Board Policy/Administrative Regulations 6145, Extracurricular & Co-Curricular Activities
- Field Trip Report
- Quarterly Report: Williams Act

Willow Creek Academy Proposition 39 Request/District Response

There was a brief discussion.

M/s/c Thornton/Newmeyer/all to approve Willow Creek Academy Proposition 39 Request/District Response

Addendum Items

MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS

Tennessee Glen Agreement 2013/2014 Addendum #13;

Tennessee Woods Agreement 2013/2014 Addendum #11;

Mill Valley & Sausalito Marin City School Districts Attendance Agreement 2013/2014 Addendum #4

Each of the three Agreements with Mill Valley School District (Tennessee Glen Agreement, Tennessee Woods Agreement and Mill Valley & Sausalito Marin City School Districts Attendance Agreement) includes a clause that extends the Agreement by five years. Board members agreed to an Addendum, one school year at a time, but with the discontinuance of the five year extension of each Agreement.

Newmeyer/Van Alst/All to approve a **one year Addendum only** for the 2013-2014 school year for each: Tennessee Glen Agreement, Tennessee Woods Agreement and Mill Valley & Sausalito Marin City School Districts Attendance Agreement.

Future Board Meeting Agenda Items

- Recognitions
- Assessment Reports (Writing/Study Island)
- Marin & SFUSD Re: Interdistrict Attendance Agreements
- Board Self Assessment
- District Health Services Overview
- Instructional Minutes/Bell Schedule
- School Site Survey Results
- First Draft – General Fund Budget and First Draft – WCA Budget
- Year End After School Program Report
- Grade Level Report

Future Board Meeting Dates

- May 21 Originally scheduled for May 23 (Golden Bell Education Evening)
- June 13 and/or June 27 TBD

Future Charter School Board Meeting Dates


Meetings are open to the public and generally held on the school campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 p.m.

ADJOURNMENT

Thornton/Van Alst/All to adjourn at 8:05 p.m.

 5/30/13

Signature/Date

 _____

Title

Upcoming Dates and Important Events

- April 25 Facilities Committee Meeting, 5:00 p.m.
- April 30 After School Providers Meeting, tentative
- April 30 A Team Meeting, tentative
- May 7 Finance Committee Meeting, 5:00 p.m.

Upcoming Dates and Important Events

Please visit the District website www.smcsd.org