

**SAUSALITO MARIN CITY SCHOOL DISTRICT
SAUSALITO, CALIFORNIA**

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES**

February 25, 2010

**CLOSED SESSION: 6:15 PM
OPEN SESSION: 7:25 PM**

MEMBERS PRESENT:

Mark Trotter, President

Karen Benjamin

Thomas Newmeyer

Shirley Thornton

William Ziegler

Debra A. Bradley, Superintendent and Secretary to the Board

Others Present: Jonnette Newton, Dr. Stephen Strachan, Carol Cooper, Bill Gargan, Sally Swanson and Carlos Velilla of Sally Swanson Architects, Sharon Turner, Clark Warden, Orlando Lobo, Phill Kerr, Andrew Boyd Goodrich, Fran Nelson, Susan Cassidy, Harold Oden, Elen Franz, Jenny Schmidt, Megan Bolduc, Ann Mathieson, Margaret Bonardi and Kathy Blazei taking minutes.

President, Mark Trotter, called the meeting of the Sausalito Marin City School District Board of Trustees to order at 6:15 p.m.

Call to Order

The agenda order was approved.

Agenda Order

CLOSED SESSION

CLOSED SESSION

The Board, Superintendent and Gerry Klor, Director of Education Services, went immediately into closed session. Principal Stephen Strachan joined closed session at 6:30 p.m. Closed session ended at 7:20 p.m.

OPEN SESSION

OPEN SESSION

Open session was reconvened at 7:25 p.m.

President Trotter reported out from closed session that the Board had made the decision to expel Student # 000030171 until January, 2011 with a rehabilitation plan and a review of that rehabilitation [plan] in August 2010 year for possible earlier reinstatement.

Report Out

Vice President Thornton led the Pledge of Allegiance.

Pledge of Allegiance

Andrew Boyd-Goodrich, YMCA Point Bonita, reminded the Board of programs available through the YMCA. He publicly acknowledged Proof Lab in Mill Valley, REI in Corte Madera and Charles Schwab for supporting our community and our schools.

Public Comment

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Sam Penrose, a WCA parent, expressed his appreciation and thanked the Board for what they do on behalf of Willow Creek Academy. He shared that WCA parent survey results show they are overall happy.

EDUCATION

Principal Newton's report for Bayside Elementary School included information on:

- Grade 1 Science Lesson: Students are engaged and learning new vocabulary
- Grade 5 Boys: Special visitor focuses on leadership skills and positive role modeling
- Grade 3 Dictionary Distribution: Sponsored by Sausalito Rotary
- Book Fair: The week of March 1 for Read Across America

Head of School Cooper's report for Willow Creek Academy included information on:

- Grade 3 Dictionary Distribution: Sponsored by Sausalito Rotary
- Nutrition classes being taught to grades 3, 4 & 5
- WCA Distinguished School Visit; WCA is a candidate for award
- Construction by students of a Miwok village outside Room 21
- March 26: Toast to Teachers at Spinnaker Restaurant

Principal Strachan's report for Martin Luther King, Jr. Academy included information on:

- The opening of the new middle school for students February 23
- Steel Pan Band still touring Marin
- Continuing work with TAM high school
- Students meeting with the author of 'Man Gone Down'
- Boys seated #1 in basketball; girls and boys have made playoffs – Go Panthers!

District Business Manager, Margie Bonardi, reported enrollment as of February 12, 2010: Bayside Elementary School –114; Martin Luther King, Jr. Academy – 51; Willow Creek Academy – 175 for a total District wide enrollment of 340.

SAUSALITO DISTRICT TEACHERS ASSOCIATION

Superintendent Bradley presented the Sausalito-Marin City School District's "Sunshine" Proposal for Negotiation of Collective Bargaining Agreement with SDTA (Sausalito District Teachers' Association) for the 2010-11 School Year

- Article VI Conditions of Employment

The District proposes negotiating the work schedule and work day consistent with student, faculty and District needs.

- Article VIII Leaves

The District proposes revising the leave program to ensure statutorily protected leave language is updated, and to balance adequate leaves with legal requirements and fiscal

EDUCATION

Bayside Elementary Report

Willow Creek Academy Report

Martin Luther King, Jr. Academy Report

Enrollment Report

SDTA

FIRST READING

responsibility.

- Article XIV –Salaries

The District proposes negotiating salary to be responsive to the State fiscal emergency and the fiscal solvency of the District.

- Article XV Certificated Employee Benefits

The District proposes negotiating benefits to balance adequate benefit coverage with fiscal responsibility.

President Trotter opened the Public Hearing of Sausalito-Marín City School District's "Sunshine" Proposal for Negotiation of Collective Bargaining Agreement with SDTA (Sausalito District Teachers' Association) for the 2010-11 School Year at 7:53 p.m. There were no public comments.

PUBLIC HEARING

M/s/c Benjamin/Ziegler/all to adopt Sausalito-Marín City School District's "Sunshine" Proposal for Negotiation of Collective Bargaining Agreement with SDTA (Sausalito District Teachers' Association) for the 2010-11 School Year.

ADOPTION

BUDGET

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Clark Warden presented the Willow Creek Academy Financial Report. The Second Interim Report will highlight more detail.

WCA Financial Report

BOND

BOND

Superintendent Bradley reported that a plexi-glass solution/installation was complete and looks good.

MLK Ledge

M/s/c Ziegler/Newmeyer/all to approve the Alten Construction Change Order for \$9,821

FACILITIES

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As a condition of Prop 39, Superintendent Bradley introduced the discussion of using existing portables and providing Willow Creek Academy the space to grow.

Conceptual Facility Master Plan of the Bayside/Willow Creek Campus

President Trotter introduced Sally Swanson Architects who did previous master plan work for the District and have been called again to update the plan.

Sally Swanson and Carlos Velilla of Sally Swanson Architects presented revised approaches to the conceptual Facility Master Plan of the Bayside/Willow Creek campus as discussed at the Facilities Committee meeting on February 22, 2010. Their focus for the evening was Willow Creek Academy.

The Conceptual Master Plan for WCA presented by Power Point included:

- WCA's Mission

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- Objectives
- Existing Site
- Massing Alternative
- Images
- Time Line

To move in by the second or third week of August presents a very tight schedule.

Ms. Swanson established that the budget needs to be determined up front. She recommended two phases: Phase 1: School Phase 2: Driveway and Path to School.

Ms. Swanson indicated that she planned to review the possibility of a bio-swale.

Phil Kerr, WCA Board member, encouraged bold thinking in the best interest of the students:

- Details carry through to the learning
- Taking costs out of expensive things such as portable reuse and land Creating a sense of place and pride; making it Great
- Plans he has seen are a great beginning; he was hesitant on timeline Plans could be used to jump start fund raising for the Foundation.

Trustee Thornton thought it critical to see WCA's plan for bringing this plan to fruition. Mr. Kerr thought that the use of funds would be a catalyst to raising new funds.

Ms. Swanson indicated schematics could be ready within two weeks once they get the information they requested from WCA. Cost estimates would follow. Carol Cooper advised that she was meeting with teachers for input.

Trustee Newmeyer asked whether other firms should be heard from, given the scope of this project.

President Trotter thought that more work was needed - to arrive at a point where we know what we want and what it will cost and whether we can even proceed. He pointed out that there are two Board meetings in March which can include continuation of dialogue.

Superintendent Bradley explained that the District Board has funds set aside from some facilities negotiations that can only be used for facilities capitol projects. These funds must be spent this year.

Trustee Thornton asked what WCA's involvement would be and what the District Board's role would be. Trustee Thornton liked the idea of separate space instead of continuing encroachment on Bayside.

President Trotter explained that planning for growth long term happened to be coinciding with the availability of capitol money to spend.

Trustees Newmeyer and Ziegler emphasized the need to spend the capitol funds this year. Trustee Ziegler expressed concern about the short timeline.

Susan Cassidy, Bayside teacher, stated she thought the Board was on the right track with a master plan, that it is stressful for both campuses wondering what will happen year after year. She expressed some concern about loss of shared space - PE room, storage – that currently occupies some of the portables' space. She requested consideration of more storage space be included in the master planning. Both Trustees Trotter and Ziegler thought Ms. Cassidy had made good points.

Superintendent Bradley reviewed that the five portables were brought in for the KPod construction and would have left in their entirety except for the multipurpose room modernization. The District leases them at \$60,000/year. With construction complete, the cost of portables reverts from the Bond Fund back to the General Fund.

Trustee Thornton recommended involving representatives from both schools be part of the planning if this is to be a campus wide master plan.

Fran Nelson, Librarian, thought the library should continue to be accessible to both campuses.

Mr. Kerr reviewed for the Bayside staff that discussions began due to the Prop 39 Request for more space due to growth which prompted that the master plan be resurrected to look at again.

President Trotter suggested Sally Swanson Architects take the District to the next step of getting a conceptual what it will look like and what will it cost estimate by March 25. The Board could take action March 25 to keep on the timeline track. Trustee Ziegler asked for component line items.

Ms. Swanson indicated they could and would do that; she requested a working session about what WCA wants in portables.

Trustee Thornton recommended authorizing the Facilities Committee to continue working.

President Trotter restated the need to further define the concept before deciding on an RFP. The plan needs to integrate the campus to look and function as a whole; there is a lot of shared space that needs to be addressed.

Trustee Ziegler thought Bayside and WCA should hold a joint discussion.

Ms. Swanson again noted that it was her firm who worked on the first master plan and held barbeques for the bond. She affirmed that Sally Swanson Architects feels close to this campus because of the other master plan work.

Mr. Trotter requested a budgetary estimate for the work of Sally Swanson Architects.

CONSENT AGENDA

CONSENT AGENDA

M/s/c – Roll Call Thornton/Benjamin/ Ayes 5 Noes 0 to approve:

- Minutes of the regular meeting of January 21, 2010
- Payment of warrants under:
 - Batch 33 Fund 01 in the amount of \$17,895.88
 - Batch 33 Fund 21 BOND in the amount of \$437.05
 - Batch 34 Fund 01 in the amount of \$50,523.65
 - Batch 34 Fund 13 in the amount of \$4,232.03
 - Batch 34 Fund 21 BOND in the amount of \$17,760.12
 - Batch 34 Fund 40 in the amount of \$546.00
 - Batch 35 Fund 01 in the amount of \$156,152.93
 - Batch 35 Fund 13 in the amount of \$2,039.95
 - Batch 35 Fund 21 BOND in the amount of \$784,862.25
 - Batch 35 Fund 40 in the amount of \$66,288.99
 - Batch 36 Fund 01 in the amount of \$121,279.73
 - Batch 36 Fund 13 in the amount of \$1,891.69
 - Batch 36 Fund 21 BOND in the amount of \$8,748.00
 - Batch 37 Fund 01 in the amount of \$459.44
 - Batch 38 Fund 01 in the amount of \$17,687.36
 - Batch 38 Fund 13 in the amount of \$483.49
 - Batch 38 Fund 21 BOND in the amount of \$197.55
 - Batch 39 Fund 01 in the amount of \$123,069.29
 - Batch 39 Fund 13 in the amount of \$49.04
 - Batch 39 Fund 21 BOND in the amount of \$5,456.60
 - Batch 39 Fund 35 in the amount of \$3,349.07
 - Batch 39 Fund 40 in the amount of \$7,781.45
- Director of Facilities and Operations' Report
- Employment of Tenisha Tate , District Social Worker/Community Outreach, full time, with appropriate placement of the salary schedule, effective March 1, 2010
- Resignation of employee # 47014 at the end of the 2009/2010 school year
- Consolidated Application Part II, as required by State and Federal regulations, in order to qualify for categorical funding in the District. Categorical funds are used to support literacy and improvement in mathematics
- Field Trip: Destination: Bay Model Area Address: 2100 Bridgeway, Sausalito Date: 04/02/10 Teacher: Franz Grade: 3
- Field Trip: Destination: Cherry Blossom Festival Address: Japan Town, San Francisco Date: 04/10/10 Teacher: Cassidy Grade: 1
- Field Trip: Destination: Nature walk near campus Date: 03/16/10 Teacher: Hammons Grade: 4
- Field Trip: Destination: Nature walk near campus Date: 04/20/10 Teacher: Hammons Grade: 4
- Field Trip: Destination: Marin Headlands-Rodeo Beach Date: 04/08/10 Teachers: Scullion/Hammons/Franz Grades: 2/3/4
- Field Trip: Destination: Cedar Textile Date: 03/02/10 Teachers:

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- Banks/Hammons Grade: K
- Field Trip: Destination: Marin Art and Garden Center Date: 03/31/10 Teachers: Scullion, Cassidy, Schmidt Grades: 1 & 2

ADMINISTRATIVE AND EXTERNAL

There is one vacancy in the 3D Region/Sub-region. The Board considered its vote as a whole.

M/s/c Thornton/Newmeyer/all to vote for Linda Johnson

M/s/c Ziegler/Newmeyer/all to accept the book donation valued at \$75.78 from Trustee Karen Benjamin

A Request for Qualifications (RFQ) is needed to engage an independent auditor to provide for the annual audit of the District's financial records and accounts. The current auditor's time as an individual, has expired. The Board could elect to stay with the same firm with the assignment of a new auditor if it chose to.

M/s/c Benjamin/Thornton/all to direct the Superintendent to seek RFQs.

President Trotter reported on the middle school opening, and a ribbon cutting ceremony in the future.

Trustee Thornton reported that the dictionary distribution earlier in the day by Sausalito Rotary had been wonderful.

None

M/s/c Thornton/Ziegler/all to adjourn at 9:05 p.m.

Clerk Karen Benjamin Date 3-25-10

Secretary _____

FUTURE DISTRICT BOARD MEETING DATES

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- March 11*
- March 25
- April 22 One April meeting-spring recess
- May 13*
- May 20
- June 10 Two meetings in June
- June 24

ADMINISTRATIVE AND EXTERNAL

2010 CSBA Delegate Assembly Election

Donation from Trustee Karen Benjamin

Request for Qualifications (RFQ)

President's Report

Board Reports

Superintendent's Report

ADJOURNMENT

FUTURE BOARD MEETING DATES

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July 22 One July meeting-summer break
August 12*
August 26
September 9*
September 23
October 14*
October 28
November 18 One November meeting-holidays
December 7 One December meeting-holidays

UPCOMING EVENTS/IMPORTANT DATES

March 4 Sausalito Woman's Club Tea
 Sausalito Woman's Club, 2:45 p.m.
March 1-5 Book Fair - Bayside
March 16 & 18 Parent Conferences/Minimum Days – Bayside
March 27 Little League Opening Day Parade 11:00 a.m.
 Begins at the Discovery Museum
March 30 & April 1 Parent Conferences/Minimum Days – MLK
April 10 First Grade Performance in the Cherry Blossom
 Festival, San Francisco
April 12-16 Spring Recess – No School
April 16 Classified In Lieu Holiday
May 19 Open House – Bayside
May 26 Open House – MLK
May 27 2010 Education Evening/Golden Bell Awards,
 Dominican University 4:00 p.m.
June 10 Last Day of School for Students
June 11 Teachers' Last Day

**UPCOMING
EVENTS/IMPORTANT
DATES**

FUTURE CHARTER SCHOOL BOARD MEETING DATES

All meetings are held at Willow Creek Academy campus at 6:30 pm
unless otherwise noted.

March 17
April 21
May 19
June 16

**FUTURE CHARTER
SCHOOL BOARD
MEETING DATES**