

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
February 16, 2012**

ATTENDANCE

Board Members: Thomas Newmeyer, William Ziegler, Shirley Thornton, Ed. D.,
Karen Benjamin and Mark Trotter
Superintendent: Valerie Pitts, Ed. D.

President Thomas Newmeyer called the meeting to order at 6:00 p.m.

M/s/c Thornton/Ziegler/all to approve the agenda order

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO CLOSED SESSION

There was no public comment.

CLOSED SESSION

The Board and Superintendent convened closed session at 6:01 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 7:15 p.m.

Report Out from Closed Session

President Newmeyer reported that there was no action taken in closed session.

Governance Workshop

None.

REGULAR SESSION

Trustee Trotter led the Pledge of Allegiance.

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO OPEN SESSION

There was no public comment.

REPORTS

Trustee Reports

Trustee Thornton reported attending the Red Tails movie event and expressed her appreciation for the work of Felicia Gaston, Performing Stars of Marin, Marin City resident, to coordinate it.

Superintendent's Report

Superintendent Pitts reported attending a presentation on blended learning at the Marin Community Foundation and a talk by Pasi Sahlberg, author of the book Finnish Lessons, about education systems in Finland.

FCMAT Report

Superintendent Pitts reported that the District is waiting for the FCMAT report and will share it with the Board as soon as it is received.

Principal's Report

Tenisha Tate, Assistant Principal, reported:

- Teachers use the Open Court Reading series and supplemental materials to teach reading. They recognize the positive impact of small group instruction. Reading Eggs, a supplement, is being used in primary classrooms and the computer lab. Students are excited about using technology and very motivated/focused when using these learning tools. Study Island is used in grades 2-4. Staff continues to look at data and assessments to drive the instructional program.
- Given students' interest in technology, Ms. McDougal, middle school math teacher, has begun videoing herself teaching 10-15 minute mini-lessons that the students watch and which have increased student focus. An additional benefit is that a student who misses the lesson can catch up on direct instruction by watching the video.
- Writing and scoring writing are also a focus. In addition to narrative and summary writing, teachers have been engaging students in research. It has become clear through their efforts that a librarian is needed to provide students with solid lessons on research skills and how best to use the computers for research.
- Testing is approaching; test prep schedules have been established at both schools. The Show What You Know "Rock This Test" campaign was launched at Bayside this morning. The campaign will be launched at MLK on February 28 even though teachers have been doing test prep with students since September.
- Recent student field trips have included the Tech Museum (grade 7) and Marin Woods (grades 2-4) with more field trips planned. Teacher Jan McDougal organized the Spirit of Uganda a day event for 7 students to visit Greenwood School to meet the performers and an evening event in which 50 participants, including Bayside families and staff, had dinner at MLK, culminating in a return trip to Greenwood for a performance by Sprit of Uganda.
- Thirty students were honored on February 3 for achieving either Honor Roll or Student of the Month status, with a continental breakfast at MLK. Parents were invited. Please visit the Honor Roll wall and Student of the Month wall at MLK.
- Everyone is invited to the Black History program at 6:00 pm on Tuesday, February 28 at MLK.

Trustee Thornton requested information regarding the reading level of District students by grade.

Grade Level Report-Fourth Grade

Paula Hammons, Fourth Grade Teacher, made a Power Point presentation: ABC's of Student Achievement – Steps to Independence. Ms. Hammons provided examples of strategies used to develop:

- Confidence
Accelerated Math and Reading programs provide immediate feedback
Students review their Renaissance Diagnostic Reports in reading and math
- Competence
Data is used to differentiate instruction – Study Island, Accelerated Math Objectives,
Student friendly rubric for summary writing
- Caring
Goal setting, recognition and incentives develop students' interest in their own achievement.

Ms. Hammons reported that students' independent reading, at 30 minutes/night, has yielded 519 books read year to date by the fourth grade class. Teacher Ellen Franz added that Bayside students have read 2,710 books year to date in grades 1 - 4.

Head of School's Report

Carol Cooper, Head of School, asked for and responded to questions from Board members:

Q. How is the Kpod working?

A. Wonderful, including parents gathering on the deck and open space with a variety of uses.

Q. What techniques are used?

A. WCA uses the same teams/same students, in repetition.

Q. Do teachers confer with one another?

A. Yes and teachers also have the freedom to use different approaches.

Q. How is the upper/lower campus working out?

A. Most meetings happen at the lower campus; everyone gets a lot of exercise.

Q. How is WCA's student attendance?

A. It is usually good; some students have individual perfect attendance.

Ms. Cooper closed with the announcement that WCA now has chickens; the second egg was produced and eaten yesterday.

STUDENT ACHIEVEMENT

Fall 2012/2013 Educational Program Components (D/A)

Superintendent Pitts discussed what the board has identified as components of a comprehensive educational program:

- Robust, Viable, Guaranteed Curriculum and Offerings
- Foreign Language Offering
- Parents Engagement (Parent Compact/Parent Coalition)
- Services at or Near the School Site
- Integrated Systems/Case Management
- School Social Workers
- Counseling and Social Skills Programs
- Organized Sports (Bring schools together for teams to get more kids)
- Community Service Opportunities
- Community Partnerships
- Student Leadership Training
- Diversity/Integration
- Arts/Enrichment
- Extended Learning
- Instructional Coaches
- Interdistrict Opportunities for Students to Promote Diversity
- Follow Through and Accountability

The Superintendent added that an International Baccalaureate Program that could be offered to other families in the county is of interest.

The Superintendent discussed the alignment of program and resources and an SMCS D organizational profile. All are a culmination of several months' discussions by the Board. More discussion with staff is pending and likewise with the community.

Dr. Pitts announced that on March 7, a Marin City Children and Youth Summer Programs Open House will be held at the Marin City Rec Center from 5:30 to 7:30. Information and pre-registration will be available about all of the summer opportunities for children and youth in Marin City. Everyone is welcome to attend.

FINANCE

Budget Development 2012/2013

Paula Rigney, Business Manager, presented a budget update:

SB 81 signed by Governor Jerry Brown (February 10, 2012)

- Rescinds the current year home-to-school transportation trigger cut
- Increase 2011-2012 Deficit Factor from 19.754% to 20.404% ("Fair Share" increased from 8.92% to 9.57%)

By doing this it shifted the spread of the cut to all districts through an increase of .65%.

Governor Jerry Brown's 2012-2013 Budget Proposal

- Weighted Student Formula (February 13, 2012) Establishes a single source of funding by providing significant and permanent additional flexibility to local districts by consolidating a majority of categorical programs and revenue limit
- The "base grant" will be \$4,920 per average daily attendance (ADA)
- The "supplemental grant" for the unduplicated count of English Learners and Free and reduced-price meal eligible students is 37% of the "base grant"
- The "concentrated grants" will be available for local educational agencies (LEA's) with more than 50% of their unduplicated student population identified as English learners and free and reduced-price meal recipients – calculated with an additional multiplying 0.74 by the percentage points of the student population
- Phase in of the new funding formula: 2012-2013 - 5% on the new formula; 2013-2014 - 15%; 2014-2015 – 40%; 2015-2016 – 60%; 2016-2017 – 80%; 2017-2018 – 100%
- 2012-2013 home-to-school transportation funding for "any educational purpose" (based on passage of the November tax ballot initiative)

Basic Aid districts are still waiting to hear how they will be impacted. Of concern is what these changes will do to categorical income: SMCS D may lose \$200,000 for school year 2012/2013, all district categoricals would be lumped into the base grant and Prop 98 funding would take a permanent loss of approximately 20%. This all could change between now and the actual adoption of the state budget; information is based on the Governor's proposal.

Charter supplemental grants are now part of base grant but still waiting to learn how that will work out.

A budget study session is schedule April 3.

FACILITIES

Facilities Master Planning/Enrollment Projections

Superintendent Pitts introduced Bruce Abbott, CBO Intern, Paula Rigney, Business Manager and Forrest Corson, Director of Maintenance and Operations. They provided a Power Point presentation titled SMCSD Enrollment Projections & Facilities Master Planning, which discussed:

Census and Demographics (Paula Rigney)

- 2010 Census Information Housing Occupancy
- Bayside & MLK Student Growth by Ethnicity
- Bayside & MLK CBEDS P1 P2
- Bayside & MLK Attrition 2012-2012 School Year To Date
- Willow Creek Student Enrollment by Ethnicity
- Willow Creek CBEDS P1 P2

Enrollment Projections (Bruce Abbott)

- Bayside & MLK Enrollment Projection
- Willow Creek Enrollment Projection

Facilities Projections (Forrest Corson)

- SMCSD Projects Timeline
- 630 Nevada Street School Site Capacity 2011/2012
- Bayside/Willow Creek Site Map
- 200 Phillips Drive School Site Capacity 2011/2012
- MLK/Annex Site Map
- 200 Phillips Drive Ariel View
- Estimate Enrollment Forecast & Self Contained Classroom Need Assessment
- Bayside & MLK Classroom Needs
- Willow Creek Classroom Projections
- Bayside Elementary/Willow Creek Classroom Allocation
- Facilities Needs Beyond the Classroom

- Next week: construction project manager to meet with Forrest on modernization vs. replacement
- Next step: Facilities Needs analysis – shows costs to bring all facilities to good condition.

GOVERNANCE

Draft Board Policy 7110 Facilities Master Plan

The Board conducted a first reading with a second reading/action to be agendized at the March 8 board meeting.

Draft Board of Trustees Meeting Calendar 2012/2013 School Year and Draft Board of Trustees Master Calendar 2012/2013

The Board reviewed draft calendars which will be agendized for approval at the March 8 board meeting.

CSBA Delegate Vote (2012)

M/s/c Trotter/Ziegler/all to vote for the incumbent candidate to fill the vacancy from sub-region 3-D.

Entire board packet on www.smcsd.org under School Board

CONSENT AGENDA

M/s/c Roll Call Trotter Benjamin/ 5 Ayes 0 Noes to approve:

- Minutes of the regular meeting of January 26, 2012
- Payments of Warrants

ADJOURNMENT

M/s/c Thornton/Trotter/all to adjourn at 9:00 p.m.

Karen Benjamin 3-8-12
Signature/Date

Board Clerk
Title

Future Board Agenda Items

- Special Education Program Report
- Annual Policy Review: Extracurricular & Co-Curricular
- Approve Board of Trustees Calendar
- WCA Prop 39 Request: final District response due on or before April 11 (Prop 39 Request)
- Resolution: if any, to reduce/eliminate classified services (CSEA)
- Grade Level Report-XX
- Annual Art Grant Report
- Strategic Priorities Planning
- Program and Structure
- Budget

SAVE THE DATES

Future District Meeting Dates

All meetings are held at the District Office, 200 Phillips Drive, Marin City at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to additional special meetings on facilities issues, special meetings, community forum, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- March 8 Rescheduled Regular Meeting for March
- April 12*
- April 26
- May 10*
- May 24
- June 14 Two meetings in June
- June 28
- July 26 One July meeting due to Summer Break
- August 9*
- August 23
- September 13*
- September 27

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October 11*
October 25
November 15 Third Thursday; one November meeting due to Holidays
December 6* First Thursday due to Holidays
December 13 Second Thursday due to Holidays

Future Charter School Board Meeting Dates

Meetings are open to the public and generally held on the school campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 p.m.

March 21
April 18
May 16
June 20

Upcoming Dates and Important Events

Please visit the District website www.sausalitomarincityschools.org

